



**West Plainfield Fire Protection District**  
24901 County Road 95, Davis, CA 95616 (530) 756-0212

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**STANDING COMMITTEE – BUDGET AND BENEFITS – MEETING  
January 11, 2024 at 4:00 PM**

In Person  
Fire Station  
24901 County Road 95  
Davis, CA 95616

1. Call the meeting to order (Chair Stiles)
2. Public comment
3. Discussion / Action – FYE 2024 Budget (All)
  - a. Review Current Budget Usage
  - b. Recommendations to Board, if any
4. Discussion / Action – Take Command
  - a. Contract Withdrawal (Chief Rita)
  - b. Recommendations to Board, if any
5. Calendar
  - a. The next Budget Committee meeting to be determined
6. Adjourn (Chair Stiles)

FUND ACCOUNT TRIAL BALANCE

Period 07\_2024  
 Accounting Entity 1000 - Yolo County  
 Fund 8061 - WEST PLAINFIELD FIRE PROTECTION DISTRICT  
 Budget Unit All Budget Units Top Level  
 Cost Center All Cost Centers Top Level  
 Claiming Details All Dept Details Top Level  
 Revenue Source All Revenue Source Top Level

Account	Account Description	Beginning Balance	Activity	Activity CB
100000	CASH IN TREASURY	225,313.32	#####	222,179.60
101113	RESTRICTED CASH-WPF FPD CAPITAL ASSET REPLACEMENT	204,328.61	-	204,328.61
101114	RESTRICTED CASH-WPF FPD ACCRUED LEAVE	18,367.66	-	18,367.66
103100	CASH ON HAND	2,335.01	-	2,335.01
111010	PROP TAX RECEIVABLE-CURRENT SECURED	304,843.06	-	304,843.06
111090	PROP TAX RECEIVABLE-CURRENT SECURED SUPPL	1,428.42	-	1,428.42
113001	DUE FROM OTHER GOV-JE	65,902.59	-	65,902.59
150000	PREPAID EXPENSE	5,208.72	-	5,208.72
181100	BUILDING & IMPROVEMENT	166,345.62	-	166,345.62
181200	IMPROVEMENT OTHER THAN BUILDING	27,567.00	-	27,567.00
181400	EQUIPMENT	1,243,452.99	-	#####
182100	ACCUMULATED DEPRECIATION-BLDG & IMPRV	(97,716.98)	-	(97,716.98)
182200	ACCUMULATED DEPRECIATION- IMPRV OTHR THAN BL	(20,692.01)	-	(20,692.01)
182400	ACCUMULATED DEPRECIATION-EQUIPMENT	(869,613.38)	-	(869,613.38)
190200	FUTURE LONG TERM DEBT REQUIRE	15,326.03	-	15,326.03
200000	ACCOUNTS PAYABLE	(3,133.72)	3,133.72	-
230000	COMPENSATED ABSENSES (L/T)	(15,326.03)	-	(15,326.03)
301005	FUND BALANCE-NONSPEND-PREPAID EXPENSE	(5,208.72)	-	(5,208.72)
304001	FUND BALANCE-ASSIGNED-CAPITAL ASSET REPLACEMENT	(203,737.31)	-	(203,737.31)
304002	FUND BALANCE-ASSIGNED-ACCRUED LEAVE	(18,306.68)	-	(18,306.68)
304003	FUND BALANCE-ASSIGNED-GENERAL RESERVE	(159,825.00)	-	(159,825.00)
309999	UNASSIGNED	(106,998.97)	-	(106,998.97)
300100	NET INVESTMENT IN CAPITAL ASSETS	(449,343.24)	-	(449,343.24)
400100	PROPERTY TAXES-CURRENT SECURED	(366,696.90)	-	(366,696.90)
400101	PROPERTY TAXES-CURRENT UNSECURED	(27,477.11)	-	(27,477.11)
400111	PROPERTY TAXES-PRIOR UNSECURED	(325.00)	-	(325.00)
403100	INVESTMENT EARNINGS-POOL	(988.70)	-	(988.70)
403199	GASB 31 FAIR MARKET VALUE - DFS ONLY	(12,740.00)	-	(12,740.00)
410050	STATE-HIGHWAY PROPERTY RENTALS	(4.26)	-	(4.26)
410250	STATE-HOMEOWNERS PROPERTY TAX RELIEF	(755.94)	-	(755.94)
440003	SPECIAL ASSESSMENT	(243,003.66)	-	(243,003.66)
440600	OTHER CHARGES FOR SERVICES-FIREFGHTR SERVICES	(1,876.92)	-	(1,876.92)
440690	OTHER CHARGES FOR SERVICES	(180.00)	-	(180.00)
450900	OTHER MISCELLANEOUS REVENUES	(1,400.34)	-	(1,400.34)
500100	REGULAR EMPLOYEES	134,173.69	-	134,173.69
500120	OVERTIME	5,301.56	-	5,301.56
501110	SOCIAL SECURITY TAX	8,324.75	-	8,324.75
501120	MEDICARE	2,018.01	-	2,018.01
501170	UNEMPLOYMENT INSURANCE	1,144.90	-	1,144.90
501180	WORKERS' COMP INSURANCE	70,242.00	-	70,242.00
510010	CLOTHING & PERSONAL SUPPLIES	18,729.99	-	18,729.99
510020	COMMUNICATIONS	2,272.01	-	2,272.01
510030	FOOD	279.19	-	279.19

FUND ACCOUNT TRIAL BALANCE

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 Accounting Entity 1000 - Yolo County  
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 Budget Unit All Budget Units Top Level  
 Cost Center All Cost Centers Top Level  
 Claiming Details All Dept Details Top Level  
 Revenue Source All Revenue Source Top Level

Account	Account Description	Beginning Balance	Activity	Activity CB
510040	HOUSEHOLD EXPENSE	3,726.54	-	3,726.54
510053	INSURANCE-OTHER	12,395.00	-	12,395.00
510070	MAINTENANCE-EQUIPMENT	18,756.05	-	18,756.05
510071	MAINTENANCE-BUILDING IMPROVEMENT	20,701.30	-	20,701.30
510080	MEDICAL, DENTAL, & LAB SUPPLIES	321.75	-	321.75
510090	MEMBERSHIPS	425.00	-	425.00
510100	MISCELLANEOUS EXPENSE	305.76	-	305.76
510102	MISCELLANEOUS EXPENSE-CREDIT CARD SERVICE CHARGE	3.93	-	3.93
510110	OFFICE EXPENSE	863.60	-	863.60
510112	OFFICE EXPENSE-PRINTING	523.42	-	523.42
510120	IT SERVICE-DEPARTMENT SYSTEM MAINTENTAINCE	325.46	-	325.46
510170	RENTS AND LEASES - EQUIPMENT	920.99	-	920.99
510171	RENTS & LEASES-BUILDING & IMPROVEMENTS	538.13	-	538.13
510180	TRAINING	453.28	-	453.28
510190	MINOR EQUIPMENT	10,129.27	-	10,129.27
510201	TRANSPORTATION & TRAVEL-FUEL	4,000.77	-	4,000.77
510220	UTILITIES	4,053.40	-	4,053.40
510252	PROFESSIONAL & SPECIAL SERVICES-INFO TECH SERVICES	1,017.58	-	1,017.58
510255	PROFESSIONAL & SPECIAL SERVICES-MEDICAL, DENTAL, LAI	803.00	-	803.00
510275	PROFESSIONAL & SPECIAL SERVICES-OTHER	525.03	-	525.03
530070	EQUIPMENT	1,656.48	-	1,656.48

**WEST PLAINFIELD FIRE  
CAPITAL IMPROVEMENTS - DEFERRED MAINTENANCE - ACTUAL -  
FYE 2024**

Project Description / Parameters	Total Cost
W30 - Step	2,580.26
Lawn Space - East of Station	0.00
Open Space - East of Station	0.00
Stackable Washer	1,931.84
Lockers - Bathroom	998.71
Lockers (x3) + 1 Nightstand - Sleeping Quarters	2,870.45
Flooring	14,369.85
Paint - Interior	11,004.13
Window Coverings	573.33
Doors - Office to App Bay, Sleeping Q to App Bay	6,848.00
Microwave Over Range	0.00
Bathroom Remodel - replace countertop	669.58
Ceiling Tiles / Light Covers	1,693.45
Misc Costs Associated w Above	1,414.05

**TOTAL: 44,953.64**

W230 Sale / G30 Purchase 2,944.23

PERSONNEL (not salary/benefits) 14,773.39

**WEST PLAINFIELD FIRE  
CAPITAL IMPROVEMENTS - DEFERRED MAINTENANCE - PRIORITY - FYE 2025**

Priority	Assigned To	Project Description / Parameters
2	D Stiles	<b>Well Bladder</b> <b>Part 1 - Bladder</b> - Size (gallons) = Match current - Material(s) = Match current <b>Part 2 - Installation - by WPL members</b> - Plumbing - Installation
2	D Stiles	<b>Shed</b> - Size = 8' x 10' - Material(s) = Wood and Paint - Construction by WPL members
2	D Osborn	<b>Asphalt Crack Repair</b> Locations = in front of apron and north of station Materials = <b>TBD (need some research)</b> Work Performed by = <b>TBD</b>
2	E Snyder	<b>Inspect / Repair Roof (seals around fixtures/screws) - Station</b>
3	D Stiles C Rita	<b>Electrical Cleanup - App Bay</b>
3	D Stiles	<b>Rollup Door - South - Top Panel Replacement</b> - Like for like - Installation - Service all sensors
3	D Osborn	<b>Paint - Exterior - Station</b> - Match colors EXCEPT roll-up doors white - Fade / chip resistant paint - Prepare surface bare metal where needed - Repair (as much as possible) dents and holes
4	D Stiles	<b>Parking Area</b> Material = (what type gravel?) Installation = - Smoothing area - Laying new material - Leveling after laying new material
4	C Rita S Bravo	<b>Man Doors - App Bay bathroom &amp; tool room</b> - Material: Wood, with kickplate for tool room - Tool Room: knob with exterior key lock option - Bathroom: knob with interior lock
5	E Snyder	<b>Fencing - Replace Current Vinyl</b> <b>Part 1</b> - Material = metal <b>Part 2</b> - Installation = set in cement; maybe by WPL members

below \$5,000 = 1 Quote; \$5,000 - \$9,999.99 = 2 written quotes; \$10,000 - \$49,999.99 = 3 written quotes



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## January rate increase and how it affects your business

1 message

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Pacific Gas and Electric Company <noreply@em.pge.com>

Wed, Jan 10, 2024 at 2:05 PM

Reply-To: Pacific Gas and Electric Company <reply-febf10767d600c7f-54\_HTML-70427767-7232777-1138@em.pge.com>

To: WPL30@westplainfieldfire.com



### Updates to your energy bills

**As part of our commitment to transparency**, we want you to know that the state regulatory process for determining PG&E's January 2024 rates is complete and we now have more details on how this change in rates will impact you.

### How will my business's bill be impacted?

**Lower natural gas prices so far this winter will result in lower gas commodity costs on energy bills.**

[Learn more »](#)

Small business customers on the GNR1 rate plan using a monthly average of 281 therms and receiving both gas supply and delivery from PG&E can expect:

- On average, a 6% increase\* in their 2024 natural gas bills compared to 2023 bills. **This estimate includes lower gas commodity costs on energy bills due to lower natural gas prices so far this winter.**

The rate increase for **small businesses on A/B-1** or A/B-6 rate plans and receiving both electricity supply and delivery from PG&E is as follows:

- **21.3%** for commercial customers (those not participating in either Community Choice Aggregation or Direct Access)
- **19.8%** for small agriculture customers (those not participating in either Community Choice Aggregation or Direct Access)

\*  
**Budgeted for a potential 25% increase**

To review bill impacts for all customers, including those participating in Community Choice Aggregation or Direct Access, visit our rate pricing summary guide.



**YOLO COUNTY AUDITOR-CONTROLLER**  
**FIRE DISTRICT BUDGET WORKSHEET - APPROPRIATIONS - SCHEDULE B**  
**FISCAL YEAR: 2024 - 2025**  
**DISTRICT NAME: West Plainfield Fire Protection District (8061)**

Account #	Account Name	Revised Appropriations 2023 - 2024	
500100	REGULAR EMPLOYEES	328,176	
500110	EXTRA HELP		
500120	OVERTIME	61,771	
500130	STANDBY TIME		
500160	LEAVE BUYOUT		
501100	RETIREMENT		
501110	SOCIAL SECURITY	25,347	
501120	FICA / MEDICARE TAX	5,849	
501130	HEALTH INSURANCE		
501170	UNEMPLOYMENT INSURANCE	3,899	
501180	WORKER'S COMPENSATION INSURANCE	70,242	
501190	OTHER EMPLOYEE BENEFITS	28,800	0.83
	<b>TOTAL SALARY &amp; BENEFITS</b>	<b>524,084</b>	<b>0.69</b>

D R A F T



## WEST PLAINFIELD FIRE DEPARTMENT - FYE 205 - DRAFT

### HOURLY / PER CALL

	Annual Hrs		w Potential Increases	Total
Clerk hours (avg 48 hr mo)	576	Per hour	18.50	10,656.00
Volunteers (avg 3) x Calls (300)	900	Per call	17.00	15,300.00
Full time hours - CO	2,920	Per hour	23.00	67,160.00
Full time hours - CO	2,920	Per hour	22.00	64,240.00
Full time hours - CO	2,190	Per hour	21.00	45,990.00
Full time hours FLSA - CO	152	Per hour	34.50	5,246.88
Full time hours FLSA - CO	152	Per hour	33.00	5,018.75
Full time hours FLSA - CO	114	Per hour	31.50	3,592.97
218 - Full time hours - FF	2,190	Per hour	19.00	41,610.00
218 - Full time hours - FF	2,190	Per hour	19.00	41,610.00
218 - Full time hours - FF	2,190	Per hour	19.00	41,610.00
218 - Full time hours FLSA - FF	114	Per hour	28.50	3,250.78
218 - Full time hours FLSA - FF	114	Per hour	28.50	3,250.78
218 - Full time hours FLSA - FF	114	Per hour	28.50	3,250.78
Cover hours - Vac + Holiday	864	Per hour	20.00	17,280.00
Cover hours - Military Leave	468	Per hour	20.00	9,360.00
Cover hours - Sick	576	Per hour	20.00	11,520.00
				389,946.94
OT	61,770.94			
REGULAR	328,176.00			

### 218 - BENEFITS

	Monthly	Employees	Cost Per / Per Month	Annual Cost	Difference
QSEHRA Fee per Each	20.00	6	160.00	1,440.00	
Platform Fee - Flat	40.00				
QSEHRA	400.00	6	2,400.00	28,800.00	
QSEHRA	450.00	6	2,700.00	32,400.00	3,600.00
QSEHRA	500.00	6	3,000.00	36,000.00	7,200.00



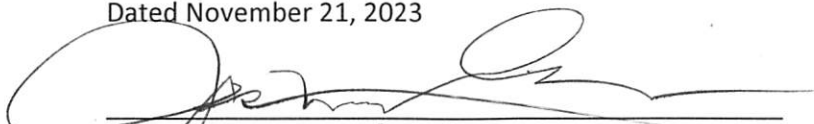
YOLO COUNTY AUDITOR-CONTROLLER  
 FIRE DISTRICT BUDGET WORKSHEET - APPROPRIATIONS - SCHEDULE B  
 FISCAL YEAR: 2023 - 2024  
 DISTRICT NAME: West Plainfield Fire Protection District (8061)

Account #	Account Name	Revised Appropriations 2023 - 2024
500100	REGULAR EMPLOYEES	275,981
500110	EXTRA HELP	
500120	OVERTIME	57,693
500130	STANDBY TIME	
500160	LEAVE BUYOUT	
501100	RETIREMENT	
501110	SOCIAL SECURITY	21,689
501120	FICA / MEDICARE TAX	5,005
501130	HEALTH INSURANCE	
501170	UNEMPLOYMENT INSURANCE	3,337
501180	WORKER'S COMPENSATION INSURANCE	70,242
501190	OTHER EMPLOYEE BENEFITS	28,800
	<b>TOTAL SALARY &amp; BENEFITS</b>	<b>462,747</b>
510010	CLOTHING & PERSONAL SUPPLIES	97,496
510020	COMMUNICATIONS	6,752
510030	FOOD	400
510040	HOUSEHOLD EXPENSE	19,710
510051	INSURANCE - PUBLIC LIABILITY	
510052	INSURANCE - FIRE & EXTENDED	
510053	INSURANCE - OTHER	12,395
510071	MAINTENANCE - BULDGS & IMPROVEMENTS	47,364
510079	MAINTENANCE - EQUIPMENT	32,666
510080	MEDICAL, DENTAL & LAB SUPPLIES	1,000
510090	MEMBERSHIPS	2,980
510100	MISC EXPENSE	
510102	MISC EXPENSE - CREDIT CARD SERVICE CHARGES	25
510110	OFFICE EXPENSE	4,500
510111	OFFICE EXPENSE - POSTAGE	500
510112	OFFICE EXPENSE - PRINTING	857
510140	BOARD MEETING STIPENDS	
510160	PUBLICATIONS & LEGAL NOTICES	750
510170	RENTS & LEASES - EQUIPMENT	3,000
510171	RENTS & LEASES - BLDGS & IMPROVEMENTS	
510180	TRAINING	2,000
510190	MINOR EQUIPMENT	25,310
510200	TRANSPORTATION & TRAVEL	
510201	TRANSPORTATION & TRAVEL - FUEL	10,500
510220	UTILITIES	15,000
510251	PROF & SPEC SVC - AUDITING & ACCOUNTING	200
510252	PROF & SPEC SVC - INFORMATION TECH SERVICES	9,787
510254	PROF & SPCE SVC - FISCAL AGENT FEES	
510255	PROF & SPEC SVC - MEDICAL, DENTAL & LAB	3,360
510256	PROF & SPEC SVC - LEGAL SERVICES	500
510275	PROF & SPEC SVC - OTHER	1,520
510282	SPEC DEPT EXP - ELECTION SUPPLIES & SERVICES	
510288	SPEC DEPT EXP - OTHER	
	<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>298,572</b>

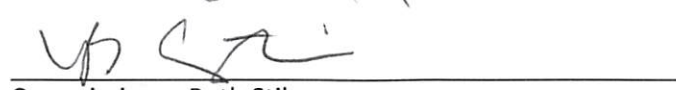
YOLO COUNTY AUDITOR-CONTROLLER  
 FIRE DISTRICT BUDGET WORKSHEET - APPROPRIATIONS - SCHEDULE B  
 FISCAL YEAR: 2023 - 2024  
 DISTRICT NAME: West Plainfield Fire Protection District (8061)

Account #	Account Name	Revised Appropriations 2023 - 2024
525015	RETIRE LTD - CAPITAL LEASE OBLIGATION	
525030	RETIRE LTD - OTHER	
525060	INTEREST - LTD - OTHER	
526020	TAXES & ASSESSMENTS	11,113
526035	VOLUNTEER FIREMEN	
526040	CONTRIBUTION TO NON-COUNTY AGENCIES	
526200	CITY OF DAVIS	
526601	PAYMENTS TO OTHER GOV INSTITUTIONS	
	<b>TOTAL OTHER CHARGES</b>	<b>11,113</b>
530000	LAND	
530021	BUILDINGS & IMPROVEMENTS	86,250
530010	EASEMENTS - NON DEPRECIABLE	
530070	EQUIPMENT	
530072	EQUIPMENT - VEHICLE	149,000
	<b>TOTAL CAPITAL ASSETS</b>	<b>235,250</b>
590100	<b>APPROPRIATIONS FOR CONTINGENCY</b>	<b>27,700</b>
	<b>TOTAL APPROPRIATIONS</b>	<b>1,035,382</b>
	ADDITIONS TO GENERAL RESERVE	
	ADDITIONS TO CAPITAL ASSET REPLACEMENT RESERVE	80,000
	ADDITIONS TO ACCRUED LEAVE RESERVE	10,287
	<b>TOTAL FINANCING USES *</b>	<b>1,125,669</b>

Dated November 21, 2023

  
 Commissioner James McMullen

  
 Commissioner Emily Amy

  
 Commissioner Beth Stiles

  
 Commissioner Warren Roos