

Vote: Approved unanimously.

b. Approval of February 21, 2023, Board Meeting Minutes

Motion: Approve February 21, 2023, Board Meeting Minutes.
Motion By: Guarino
Second By: Stiles
Vote: Approved unanimously.

9. Open Forum

Association President Lee advised there were a lot of adverse comments on the Next Door website regarding the 218 assessment questionnaire.

Assistant Chief Stiles advised that he applied for a Federal grant that would allow funding for reserve firefighters for four years. The grant was approved, and the paperwork is to come. It will provide over \$300,000 and requires no match.

Commissioner Stiles advised she did not see that President McMullen has joined any of the committees per their discussion at the February 21, 2023, meeting. Vice President Yeager countered that it's unusual for the Board President to be on committees. Commissioner Stiles advised that President McMullen has been on the Board for over 30 years but isn't active with the committees or decision-making. She added that all Board members are volunteers and have other commitments, so it would be helpful for him to participate as much as everyone else, it's important.

10. Next regular Board meeting on April 18, 2023, unless another date is agreed upon

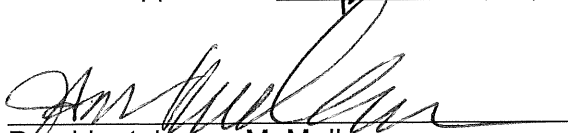
Vice President Yeager confirmed the next meeting date as April 18, 2023. He advised he will not be in attendance.

11. Meeting Adjourned (Vice President Yeager)

Motion: Adjourn meeting.
By: Guarino
Second By: Stiles
Vote: Approved unanimously.

Meeting adjourned at 1954 hours.

Minutes approved: April 18, 2023



President James McMullen



Board Clerk Carly Hall



West Plainfield Fire Protection District
24901 County Road 95, Davis, CA 95616 (530) 756-0212

**BOARD OF COMMISSIONERS – REGULAR MEETING – MINUTES
March 21, 2023 at 7:00 PM**

Held at
24905 County Road 95, Lillard Hall
Davis, CA 95616
and via Zoom

1. Call the Meeting to Order and Establish Quorum (Vice President Yeager)

Meeting called to order at 1900 hours. Board Clerk Hall called roll and confirmed there was a quorum.

Present were:

Commissioners: Jim Yeager, Richard Guarino, and Beth Stiles

Department Members: Chief Cherie Rita, Assistant Chief David Stiles, Captain Patrick Fish, Lieutenant Jose Ponce, Firefighter and Association President Jon Lee, Firefighter Peter Maggenti, Hall Manager Ned Sykes, Board Clerk Carly Hall

Guest: Juan 'Miguel' Valencia

Joined via Zoom: Captain Scott Bravo and Patricia Pesavento

2. Public Comment

NONE

3. Old Business

a. Update – Weed Abatement (Assistant Chief Stiles)

Assistant Chief Stiles advised that there was no update.

b. Update – Yolo County Fire Sustainability Committee (Assistant Chief Stiles)

i. Discussion / Action – Approve for Signature – Grant Funding Agreement Between the County of Yolo and West Plainfield Fire Protection District (FY 22/23 Contingency Funding Guidelines for Fire District Sustainability)

Assistant Chief Stiles advised there were no new meetings but advised that Chief Rita included a copy of the grant funding agreement for the Fiscal Year 2022/23 Contingency Funding Guidelines for Fire District Sustainability that needs to be discussed and voted on. He added that there is a stipulation that the County

can require reimbursement if they believe that the District has not, in good faith, completed the requirements for 218.

Motion: Approve grant funding agreement between the county of Yolo and West Plainfield Fire Protection District.
Motion By: Guarino
Second By: Stiles
Vote: Approved unanimously.

4. Lillard Hall

a. Manager Report (Hall Manager Sykes)

Hall Manager Sykes provided an update on his ongoing projects and current rental agreements. He advised he has spoken with the dog program renter and she advised she will start cleaning up after their meetings. He also gave an update on items he will be reviewing with the Lillard Hall committee when they next meet upon Commissioner Amy's return.

5. New Business

a. Discussion / Action – Volunteer Applications (Chief Rita)

i. Board Approval of Out-of-District Applicant – Juan Valencia

Chief Rita advised that she had received one new volunteer applicant, who lives outside of the district and does require Board action. Chief Rita introduced Juan 'Miguel' Valencia to the Board.

Mr. Valencia provided some background on his career and experience, advising he's a certified EMT and currently volunteers with Sacramento Volunteer Fire District, but the active volunteers are not being utilized. He would be available to come to the station around three times a month to assist with duty shifts and would like to assist with any needs at the station.

Motion: Approve Juan Valencia, an out-of-district applicant, as a volunteer firefighter.
Motion By: Guarino
Second By: Stiles
Vote: Approved unanimously.

b. Discussion / Action – Request to Hold Election of Board President and Vice-President – April 2023 Meeting (Commissioner Stiles)

Commissioner Stiles advised she is requesting to hold an election of Board President and Vice President at the April 2023 meeting.

Vice President Yeager advised that the Presidents are usually elected at the

pleasure of the Board and by seniority. Commissioner Stiles advised that the guidelines indicate the election can take place within 60 days of a commissioner's term. Captain Fish provided a printout of the guidelines for the Board members.

c. Discussion / Action – Standing Committee Reports

i. Budget and Benefits Committee – Stiles, Guarino

Chief Rita advised that Lieutenant Ponce is resigning and will be posting the vacancy to get the position filled quickly. She passed out an updated budget and advised there was one added expense for the well repair.

ii. Personnel Committee – Amy, Yeager

No meeting; no report.

iii. District Funding and Development Committee – Yeager, Stiles

No meeting; no report. Chief Rita added that they will be meeting with SCI to go over survey results on April 5, 2023.

1. Approval of February 27, 2023, Committee Meeting Minutes

Motion: Approve February 27, 2023, Committee Meeting Minutes.

Motion By: Guarino

Second By: Stiles

Vote: Approved unanimously.

iv. Lillard Hall Committee – Amy, Guarino

No meeting; no report.

d. Discussion / Action – Ad Hoc Committee Reports

i. LAFCO – Yeager, Guarino

No meeting; no report.

ii. Solar – Stiles, Guarino

No meeting; no report.

Commissioner Stiles added that the Committee is still waiting to hear back on the cannabis funds grant application in May 2023.

e. Discussion / Action – Liaison Reports

i. Fire Prevention / Investigation – McMullen

No meeting; no report.

ii. Training – Yeager

Firefighter Maggenti advised each training is averaging about 10-12 people, with usually 3 being from out of the district.

iii. Large Equipment / Facilities – McMullen

No meeting; no report.

Assistant Chief Stiles added that during the well repair, they recommended installing a second pressure tank, citing this will cut down on cycle time and put less wear on the motor pump. He and Chief Rita will plan for it in the next budget year.

iv. HIS – McMullen

No meeting; no report.

Chief Rita advised that she has a phone call scheduled to discuss 218 and will speak to them regarding the other HIS issues.

6. Fire Chief's Report (Chief Rita)

Chief Rita advised the weed abatement cards should go out next week. She also advised that our policy with YCPARMIA provides free Lexipol access; she began training and policy development on March 22, 2023.

7. Fire Fighter's Association Report (President Jon Lee)

Association President Lee advised they raised around \$5,000 at the pancake breakfast which is the same amount as last year. He added they are holding a flea market on April 22, 2023, and made signs to put out next week. They already have five people on the list to sign up for booths and will have space for 14 indoor booths. They will try to expand the spaces outside to allow for tents and vehicles to help block the wind.

8. Clerk's Report

a. Discussion / Action – West Plainfield Fire Protection District Bill Review / Approval

Board Clerk Hall advised that she sent out a revised bill packet earlier in the day that included three additional bills totaling \$245.52. This changes the total amount due from \$4,989.341 to \$5,234.93.

Motion: Approve the payment of bills totaling \$5,234.93.
Motion By: Guarino
Second By: Stiles