

West Plainfield Fire Protection District

24901 County Road 95, Davis, California 95616 (530)756-0212

BOARD OF COMMISSIONERS – SPECIAL MEETING July 27, 2021 at 7:00 PM

To be held in Person at:

**Lillard Hall
24901 County Road 95
Davis CA, 95616**

- 1) Call the Meeting to Order and Establish Quorum
- 2) Public Comment
- 3) New Business
 - a) Discussion / Action – Public Nuisance Property Hearing – Weed Abatement (Chief Rita)
 - i) PARCEL NUMBER: 370-800-09
ADDRESS / LOCATION: 26390 County Road 97
 - ii) PARCEL NUMBER: 402-20-007
ADDRESS / LOCATION: 24330 County Road 95
 - iii) PARCEL NUMBER: 371-000-03
ADDRESS / LOCATION: 35383 CR 31
 - iv) PARCEL NUMBER: 381-400-05
ADDRESS / LOCATION: 34040 Russell Blvd
 - v) PARCEL NUMBER: 401-300-01
ADDRESS / LOCATION: 22150 Wilkendorf Pl
 - vi) PARCEL NUMBER: 370-200-44
ADDRESS / LOCATION: 35680 Yosemite Ave
 - vii) PARCEL NUMBER: 402-000-01
ADDRESS / LOCATION: 36205 County Road 29
 - viii) PARCEL NUMBER: 401-300-09
ADDRESS / LOCATION: 22090 County Road 96
- 4) Standing Committees
 - a) Benefits and Budget Committee – **Hjerpe**, Amy
 - i) Discussion/action - approve 6/19/21 minutes
 - b) Lillard Hall Committee
 - i) Discussion/action - approve 6/23/21 minutes
- 5) Clerks Report (Clerk Gonzalez)
 - a) Approval of Prior Board Meeting Minutes (Clerk Gonzalez)
 - i) Special Meeting of July 12, 2021
 - ii) Regular Meeting of July 20, 2021
- 6) Open Forum

- 7) Next regular Board meeting on August 17, 2021, unless another date is agreed upon.
- 8) Meeting Adjourned (President McMullen)

**WEST PLAINFIELD FIRE PROTECTION DISTRICT
RESOLUTION NO. 21-02**

(Resolution Declaring Hazardous Weeds and Rubbish to be a Public Nuisance)

WHEREAS, California Health and Safety Code §§ 13879 and 14875, et seq., authorize the Board of Commissioners of the West Plainfield Fire Protection District ("District") to abate hazardous weeds and rubbish within the District; and

WHEREAS, there are currently weeds and rubbish on private property within the West Plainfield Fire Protection District which constitute a fire hazard and which have not been removed or destroyed by the property owner(s);

NOW, THEREFORE, IT IS HEREBY RESOLVED, ORDERED AND FOUND by the Board of Commissioners of the West Plainfield Fire Protection District as follows:

1. The foregoing recitals, and each of them, are true and correct.
2. District hereby declares that there are hazardous weeds and/or rubbish on the following described property within the District that constitute a fire hazard and a public nuisance which must be abated:

PARCEL NUMBER: 370-800-09
ADDRESS / LOCATION: 26390 County Road 97

PARCEL NUMBER: 402-20-007
ADDRESS / LOCATION: 24330 County Road 95

PARCEL NUMBER: 371-000-03
ADDRESS / LOCATION: 35383 CR 31

PARCEL NUMBER: 381-400-05
ADDRESS / LOCATION: 34040 Russell Blvd

PARCEL NUMBER: 401-300-01
ADDRESS / LOCATION: 22150 Wilkendorf Pl

PARCEL NUMBER: 370-200-44
ADDRESS / LOCATION: 35680 Yosemite Ave

PARCEL NUMBER: 402-000-01
ADDRESS / LOCATION: 36205 County Road 29

PARCEL NUMBER: 401-300-09
ADDRESS / LOCATION: 22090 County Road 96

3. If the owner(s) of the foregoing property(ies) does(do) not promptly remove or destroy the weeds and rubbish, a hearing on the proposed abatement and any objections or protests thereof shall be held on July 27, 2021, at 7:00p.m. at West Plainfield Fire Department, 24901 County Road 95, Davis. The Fire Chief (or his/her d signee) shall serve a Notice to Abate Nuisance on the property owner(s) not less than ten (10) days before the date of the hearing in the manner prescribed by law.

PASSED AND ADOPTED by the Board of Commissioners of the West Plainfield Fire Protection District, County of Yolo, State of California, this 12th day of July, by the following vote:

AYES: 5

NOES: 0

ABSTAIN: 0

ABSENT: 0



President, Board of Commissioners
West Plainfield Fire Protection District

ATTEST:



Clerk, Board of Commissioners
West Plainfield Fire Protection District

**STANDING COMMITTEE – BUDGET AND BENEFITS – MINUTES
June 19, 2021 at 4:00 pm**

Held at Lillard Hall: 24901 County Road 95

1. Call the meeting to order

The meeting was called to order at 1600 hours by Commissioner Hjerpe. Present were: Commissioners Hjerpe and Amy and Fire Chief Rita.

2. Public comment

None.

3. Discussion/Action

a. Review Current Budget Usage - FYE June 30, 2021 (All)

All present reviewed the budget use through May 25, 2021.

b. Projected Budget Usage - Remainder of FYE June 30, 2021 (Chief Rita)

All present reviewed the total projected budget use for FYE June 30, 2021.

c. Vacation Accrual and/or Cap (Chief Rita)

Vacation leave currently accrues at 80.4 hours per year (based on 40-hour week), or two weeks, with a 114-hour cap. After much discussion, the committee recommends that the Board consider the following revision regarding accrual (based on 40-hour week): after five years of service, increase accrual to 100 hours per year; after ten years; to 120 hours per year. (NOTE: the conversion rate for conversion from 40-hour per week work schedule to 48/96 schedule is 1.4.)

d. Sick Leave Accrual and/or Cap (Chief Rita)

Vacation leave currently accrues at 96 hours per year (based on 40-hour week), with a 912-hour cap. After much discussion, the committee recommends that the Board consider reducing the cap from 912 hours to 320 hours, which would be when most disability policies kick in fully. (NOTE: as before, the conversion rate for conversion from 40-hour per week work schedule to 48/96 schedule is 1.4.)

e. Additional Benefits (Chief Rita)

Chief Rita advised the committee members that she researched the proposal by AC Heins and approved by the Board to provide a cafeteria plan style benefit at \$335.00 per month per full-time employee, is not

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possible according to IRS rules (IRS rules require that a cafeteria plan be provided to all employees who work more than 1,000 hours per year; in our case, that would include our part-time employee). In the meantime, the \$335 per month per full-time career employee will be paid in cash (employment taxes will be withheld), while Chief Rita continues research into the subject and seeks input from the County, YCPARMIA, and/or a broker with experience in providing employee benefits for health insurance, vision care, etc., in such a way that it can be done tax-free to the employee.

f. Proposed Budget – FY 2022 (All)

All present reviewed the proposed 2021-2022 budget. Several modifications were made to the proposal. Chief Rita was instructed to check with Mark Kruppenacker about moving the funds in the General Fund into an assigned fund for building improvements and maintenance.

4. Approve Minutes – January 8, 2021, Committee Meeting

Since both Board members that were on the committee at the time are not the same as the current members, the current committee members recommend that the minutes for the January 8, 2021, meeting be approved at the general board meeting by the Board members who were serving and present for that meeting.

5. Calendar

- a. The next Budget Committee meeting to be determined

Meeting adjourned at 1830 hours.

Committee Chair Hjerpe

Recorder: Chief Rita

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STANDING COMMITTEE – LILLARD HALL – COMMITTEE MEETING June 1, 2021

held:

Lillard Hall
24901 County Rd 95
Davis, CA 95616

1) Call to Order

The meeting was called to order at 4:00 PM by Chairperson Yeager. Present were:

Commissioners: Jim Yeager, Emily Amy

Committee Staff: Hall Manager Brenda Gonzalez

2) Public Comment

No Public Comment

3) Discussion/Action

a) Hall Managers Report (Hall Manager Gonzalez)

i) Tree Trimming

Hall Manager Gonzalez reported to the committee that she contacted the tree company to get on their schedule.

ii) Door Replacement

Hall Manager Gonzalez reported to the committee that she contacted the door company to get on their schedule. The door company is in the process of ordering the necessary parts needed for the door installation.

b) Discussion/Action – Review of Lillard Hall for paint, repairs, and other needs (Commissioner Yeager)

Commissioner Yeager and Commissioner Amy inspected the hall with Hall Manager Gonzalez. A list of work that needs to be done including: deep cleaning of the hall, scrubbing of the hallway walls near the restrooms, getting the AC serviced and checked, repairing the hole in the wall near the thermostat, replacing the janitorial supplies, and cobweb removal. Commissioner Amy raised her concerns over how cleaning might not be enough and suggested painting certain areas of hall instead. Hall Manager Gonzalez said she will contact a cleaner to see if that is doable or if it's better to just paint instead.

Commissioner Yeager went over the display board and mentioned he will get to work on updating the boards.

Commissioner Yeager expressed to the committee how important it is to be firm with renters regarding cleanliness. If the hall is not clean the full deposit should not be returned to the renter.

Commissioner Yeager also showed the committee the locations of extra supplies are located as well as go over the maintenance closet.

Hall Manager Gonzalez reported to the committee that she created a spreadsheet to better show the current rental history.

Commissioner Yeager suggested adding the hall contact information on the kitchen window for rental

inquiries.

Commissioner Amy expressed her concerns over renters obtaining use of the hall the day before the scheduled event and suggested the committee gather more information as to what other local community halls are doing as far as letting renters have a prep day. Commissioner Amy also suggested having a prep day fee or charging by the hour to prep the day before.

4) Open Forum

No Topics.

5) CALENDAR

The next Lillard Hall Committee Meeting to be determined.

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STANDING COMMITTEE – LILLARD HALL – COMMITTEE MEETING June 23, 2021, 10:00 AM

To be held:

Lillard Hall
24901 County Rd 95
Davis, CA 95616

1) CALL TO ORDER

The meeting was called to order at 4:00 PM by Chairperson Yeager. Present were:

Commissioners: Jim Yeager, Emily Amy
Committee Staff: Hall Manager Brenda Gonzalez, BC Eric Wilson

2) PUBLIC COMMENT

No Public Comment

3) NEW BUSINESS

- a) Discussion/Action – Prepare COVID safety requirements for hall opening.

The Committee discussed the steps that need to be taken prior to reopening of Lillard Hall.

Commissioner Amy presented to the board an addendum to the rental agreement which reads:

All users of Lillard Hall will follow any posted rules at the Hall, and the most recent guidelines set by California Department of Public Health (CDPH), the State of California and/or Yolo County. The following websites will provide the most recent guidelines and information.

California Department of Public Health

www.cdph.ca.gov

State of California

www.covid19.ca.gov

Yolo County

www.yolocounty.org

Commissioner Yeager agreed with commissioner Amy on the addendum. Hall Manager Gonzalez also agrees and will have all future renters sign the presented addendum.

Commissioner Amy also brought up the topic of mask requirement signage. The Committee discussed a variety of options

It was ultimately decided to go with magnetic signs for the doors requesting all unvaccinated patrons must wear a mask inside the hall.

- b) Review all rental requirements

i) Cleaning

Commissioner Amy suggested it be time to hire a cleaner to come and deep clean the hall. Hall Manager Gonzalez agreed and will get to work on getting someone to come do the job.

ii) Website Updates

Commissioner Yeager asked Hall Manager Gonzalez to inspect the website to ensure the correct rental rate is reflected on the website.

Hall Manager Gonzalez confirmed that the information on the website is current.

iii) Supplies Purchases

Commissioner Yeager informed the committee that some of the janitorial supplies needs to be replenished. Including: paper towels, trash bags, and toilet paper.

Hall Manager Gonzalez stated to the committee she will also plan a day to go shopping for supplies and will make sure janitorial supplies be replenished.

iv) Rental Checklist

Commissioner Yeager went over the rental checklist with the committee and suggested the current hall manager contact information be changed since it still reflected Jo Yeager's contact information.

Hall Manager Gonzalez agreed to getting that corrected.

v) Renter Key & Dumpster Key

Commissioner Yeager mentioned to the board that all renters of the hall should be provided a key to hall, an Allen wrench key to unlock the double doors, and a key to the dumpster.

vi) A/C Maintenance/Checkup

Commissioner Yeager informed the committee the importance of yearly maintenance checkup on the AC Unit at the hall. Commissioner Yeager suggested Hall Manager Gonzalez Call Blake's Heating & Air to get the service done.

Hall Manager Gonzalez agreed and will add it to the list of other tasks she needs to complete for the hall.

vii) Other Items needed

Commissioner Yeager voice his concerns of rodent infestation and went into great detail of the variety of different ways to take care of the infestation. Commissioner Yeager requested BC Wilson get with AC Stiles to try to set up traps around the grounds to take care of the issue.

Commissioner Yeager also brought up the topic of fencing the area between the station and the hall.

Commissioner Amy suggested wire welded panels since the price of lumber has gone up recently.

Commissioner Yeager also suggested shrubs or bushes be added to prevent hall renters from wandering off to restricted areas and expressed safety concerns.

Commissioner Amy suggested bringing the topic to the next board meeting for approval of the installation of the wire welded panels.

4) OPEN FORUM

No Topic

5) CALENDER

Next regular Board meeting on July 20, 2021

West Plainfield Fire Protection District

24901 County Road 95, Davis, California 95616 (530)756-0212

BOARD OF COMMISSIONERS – SPECIAL MEETING July 12, 2021, at 7:00 PM

Held via Video and Teleconference

1) CALL TO ORDER

The meeting was called to order at 7:01pm by President McMullen and quorum was established.

Commissioners: James McMullen, Jim Yeager, Richard Guarino,
Charles Hjerpe, and Emily Amy

Staff: Assistant Chief Dave Stiles, Captain Scott Bravo,
Clerk Brenda Gonzalez,

2) PUBLIC COMMENT

No Public Comment

3) NEW BUSINESS

a) Discussion / Action – Weed Abatement Resolution (Chief Rita)

Chief Rita presented to the board a draft resolution that provides parcel/address information for an abatement order.

The commissioners discussed some of the locations of those said properties mentioned in the resolution. Specifically, the property on 22150 Wilkendorf Place. President McMullen asked if the property is on the department Run Maps. Captain Bravo confirmed that it was.

The commissioners had a few grammatical changes to the resolution.

Commissioner Amy expressed her concerns over additional properties that were not included in this resolution and questioned what would be the process to get those properties on the proposed resolution.

Chief Rita answered that weed abatement is a year-round process if there are additional properties that need to be inspected then they would like a list of said properties.

President McMullen asked if another special meeting is needed for those additional properties.

Chief Rita answered, it depends on if those properties in question have been sent a notice already and if they need another notice to be sent.

Motion: Commissioner Guarino

2nd: Commissioner Hjerpe

To adopt the resolution as presented with amendments and with a appeal hearing date of July 27, 2021.

President McMullen asked for a roll call

Commissioner Yeager: Aye

Commissioner Hjerpe: Aye
Commissioner Guarino: Aye
Commissioner Amy: Aye
President McMullen: Aye

Motion Passed 5-0

- b) Discussion/Action - Approval of final 2020-2021 Bills (Chief Rita)
Will be moved to the agenda for the upcoming July 20, 2021 Regular Meeting.

- c) Discussion/Action - LAFCO 2021 Municipal Service Review - Ad Hoc Committee
Chief Rita requested the board to form an Ad Hoc Committee to work with staff to put together the upcoming LAFCO report.
Commissioner Guarino volunteered to chair the committee
Commissioner Yeager volunteered as backup.

4) Open Forum

Commissioner Yeager voiced his concerns over the water level in the well and requests the topic be added to the regular meeting agenda.

5) **CALENDAR**

Next regular Board meeting on July 20, 2021

Motion: Commissioner Yeager

2nd: Commissioner Guarino

To adjourn.

President McMullen asked for a roll call

Commissioner Yeager: Aye
Commissioner Hjerpe: Aye
Commissioner Guarino: Aye
Commissioner Amy: Aye
President McMullen: Aye

Motion Passed 5-0

Meeting Adjourned at 7:31pm

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24901 County Road 95, Davis, California 95616 (530)756-0212

BOARD OF COMMISSIONERS – REGULAR MEETING July 20, 2021 at 7:00 PM

To be held in Person at:

**Lillard Hall
24901 County Road 95
Davis CA, 95616**

1) CALL TO ORDER

The meeting was called to order at 7:01pm by President McMullen and quorum was established.

Commissioners: James McMullen, Jim Yeager, Richard Guarino,
Charles Hjerpe, and Emily Amy

Staff: Assistant Chief Dave Stiles, Battalion Chief Eric Wilson,
Clerk Brenda Gonzalez,

2) PUBLIC COMMENT

None.

3) OLD BUSINESS

a) Update – Weed Abatement (BC Wilson)

BC Wilson reported to the board that the abatement notices were sent out certified mail on Friday. The Resolution that was approved to sign on 7/12/21. BC Wilson reported to the board that he is getting together with staff and working with property owners to make sure parcels are compliant.

Commissioner Yeager requests postcards get sent out sooner and something sent out that looks more official (letter).

BC Wilson agrees that weed abatement be started sooner and notices be sent out sooner as well.

By consensus, the board agrees to go with a more official notice (letter) next year instead of a postcard.

b) Update – Yolo County Fire Sustainability Committee (Was 172 Funds) (AC Stiles)

Chief Rita reported to the board that attorneys are continuing to meet with county supervisors and other interested parties. Chief Rita reported that until the MSR is complete they will not have serious discussions about where monies are to come from. There are however grants that some districts have applied for in the interim. Chief Rita also stated that there may be a possibility of addition funding during the mid fiscal year. However, there are still no solid numbers.

4) LILLARD HALL

a) Manager Report (Hall Manager Gonzalez)

Hall Manager Gonzalez reported to the board that since the last meeting, there have been some more changes to the hall. Hall Manager Gonzalez went over with the board the list of work that has been done to the hall. Including: Deep cleaning of Lillard Hall, repairing hole in the wall near the thermostat, painting of hallway near restrooms, painting of utility closet, Mask Requirement magnetic signs, and various other small repairs. Hall Manager Gonzalez also reported that she is continuing to accept applications for

rentals. Hall Manager also provided to the board a list of current rentals and expenses. (See Packet)

5) NEW BUSINESS

- a) Discussion / Action – Out of District Volunteer Applications (BC Wilson)
BC Wilson reported there are no new applications to report for neither Out of District nor In District.

- b) Discussion/Action – Usage of station water by the public
Has been moved to item 5f(ii).

- c) Discussion / Action - Adopt FY 2021-2022 Budget (Chief Rita)
Has been moved to item 5d(i)(b).

d) Discussion/Action – Standing Committees – Reports (President McMullen)

Standing Committees

- i) Benefits and Budget Committee – **Hjerpe, Amy**
 - (a) Discussion/action - approve 1/8/21 minutes - Hjerpe and Guarino

Motion: Commissioner Guarino

2nd: Commissioner Hjerpe

To approve the minutes.

President McMullen asked for a roll call

Commissioner Yeager: Aye

Commissioner Hjerpe: Aye

Commissioner Guarino: Aye

Commissioner Amy: Aye

President McMullen: Aye

Motion Passed 5-0

- (b) Discussion / Action - Adopt FY 2021-2022 Budget (Chief Rita)

Chief Rita presented to the board the 2021-2022 Budget.

Motion: Commissioner Amy

2nd: Commissioner Guarino

To adopt the proposed budget with a total financing sources projected at \$549,855.06 and totals appropriation financing uses of \$549,855.00

Commissioner Amy asked Chief Rita if sick time accruals will be discussed in this budget or at a future date.

Chief Rita stated that sick time/vacation accruals will be on the next meeting agenda.

President McMullen asked for a roll call

Commissioner Yeager: Aye

Commissioner Hjerpe: Aye

Commissioner Guarino: Aye

Commissioner Amy: Aye

President McMullen: Aye

Motion Passed 5-0

- ii) Personnel Committee – **Guarino, Amy**

No Meeting No Report

- iii) District Funding and Development Committee - **Yeager, Hjerpe**

No Meeting No Report

Commissioner Yeager would like to discuss grant information and set up a meeting with BC Wilson. Chief Rita reported that the district has applied for a grant with the county that would provide a generator for the well.

BC Wilson also added that staff have been alert on upcoming grant opportunities.

- iv) Lillard Hall Committee – **Yeager, Amy**

Commissioner Yeager reported that the committee had agreed to get the COVID addendum added to the contract for future renters. The committee also decided to get the hall cleaned and have maintenance completed. Commissioner Yeager also discussed buying welded wire panels to separate the grassy areas/propane tank and keep locked.

Commissioner Yeager also stated to the board his interest in upgrading the outdoor recreation area behind the station. Commissioner Yeager suggested a sprinkler system as well as the planting of Bermuda grass.

Commissioner Yeager also reported that the committee recommends buying welded wire panels to separate the hall and the station preferably before a scheduled event.

Motion: Commissioner Amy

2nd: Commissioner Yeager

To purchase standard combo welded wire panels with metal T posts from the corner of the station to the fence to prevent Lillard hall renters to entering restricted areas outside of the firehouse.

President McMullen asked for a roll call

Commissioner Yeager: Aye

Commissioner Hjerpe: Aye

Commissioner Guarino: Aye

Commissioner Amy: Aye

President McMullen: Aye

Motion Passed 5-0

- e) Discussion/Action – Liaison Reports (President McMullen)

- i) Fire Prevention/Investigation – **McMullen**

No meeting No Report

- ii) Training – **Yeager**

No meeting No Report

- iii) Large Equipment/Facilities – **McMullen**

No Meeting No Report

- iv) IHS – **McMullen**

BC Wilson reported to the board about the fire at DQU 2 weeks ago. It brought back previous issue as to figuring out who is in charge out at DQU. Chief Rita has been working on figuring out who the contact should be for the property. Sacred Oaks is a separate entity than DQU. Sacred Oaks is anticipation to be open and running mid-October. BC Wilson reported about the variety of training

classes and services to be provided at the facility.

f) Discussion/Action – Ad Hoc Committee Reports (President McMullen)

i) LAFCO – **Guarino**, Yeager

No meeting, no report.

ii) Station Water Usage Committee – **Yeager**, Guarino

Commissioner Yeager reported that since the drought wells are beginning to run dry. Commissioner Yeager got in control with Yolo Flood Control to monitor the water level of well at the station. Historically the well ran about 30 feet. The well was measured June 30 and read at 126 ft. Commissioner Yeager expressed his concerns of not knowing the depth of the well. Commissioner Yeager recommends hiring someone to come measure the depth of the well and figure out what the water capacity of the well is; as well as, looking at the possibility of getting the well drilled. Commissioner Yeager reported that the work will take time to get done.

Commissioner Yeager had BC Wilson check with county council regarding the possibility of adopting a policy regarding the public use of well water. County council responded by giving the option to review said policy.

Commissioner Amy asked, why the district needs a policy and instead provide staff a directive.

President McMullen voiced his concerns over properties that wells are running dry. President McMullen agrees on a motion instead of a policy.

Commissioner Amy is concerned over the pump due to the age and agrees to get together with a pump company as well as providing a directive to staff.

Motion: Commissioner Yeager

2nd: Commissioner Gaurino

Hire a well company to install a new pump as well as find the depth/capacity of the well.

President McMullen asked for a roll call

Commissioner Yeager: Aye

Commissioner Hjerpe: Aye

Commissioner Guarino: Aye

Commissioner Amy: Aye

President McMullen: Aye

Motion Passed 5-0

Motion: Commissioner Amy

2nd: Commissioner Guarino

Direct staff not to provide water to commercial entities requesting water. As well as using discretion for small requests by homeowners. If there be an issue to be addressed.

Commissioner Hjerpe suggests instead to not provide ANYONE water until we know the condition of the well.

Commissioner Amy and Guarino withdraw the motion

Motion: Commissioner Amy

2nd: Commissioner Guarino

Directive to staff not to provide water at this time to public without approval of the board of commissioners until further notice.

President McMullen asked for a roll call

Commissioner Yeager: Aye

Commissioner Hjerpe: Aye

Commissioner Guarino: Aye

Commissioner Amy: Aye

President McMullen: Aye

Motion Passed 5-0

1) Fire Chief's Report (Chief Rita)

Chief Rita reported that she is doing research on who oversees the property and who holds a current deed.

The deed was put together as property to provide educational services. However, that is no longer the case. Chief Rita reported that the county refuses to conduct any type of inspections for the same issues.

The terms of the deed are not being met that was granted to DQU.

Chief Rita's plan is to get the county building department involved to red tag the building and take care of the squatting issue at DQU.

Commissioner Yeager suggests contacting the county health department.

Chief Rita voiced her concerns over different county departments not wanting to go in and inspect because of the possibility of the property being federal property.

Commissioner Amy suggests sending it to the US Attorney's office.

2) Battalion Chief's Report (BC Wilson)

BC Wilson reported on all incidents the department has handled for the previous month. (See attached report in packet)

BC Wilson reported that YCPARMIA will no longer join ERMA in order not to bring up costs. YCPARMIA is recommending rescinding the resolution (21-01) with the board or do nothing. President McMullen suggests adding the topic to the next regular meeting agenda.

BC Wilson reported of first running units are now carrying NARCAN due to the opioid crisis.

BC Wilson reported a successful training with Davis Flight Support and Woodland Aviation night going over airport operations and safety plans.

3) Clerks Report (Clerk Gonzalez)

a) Discussion/Action – West Plainfield Fire Protection District Bill Review

Motion: Commissioner Guarino

2nd: Commissioner Yeager

Approve bills as presented

President McMullen asked for a roll call

Commissioner Yeager: Aye

Commissioner Hjerpe: Aye

Commissioner Guarino: Aye

Commissioner Amy: Aye

President McMullen: Aye

Motion Passed 5-0

b) Approval of Prior Board Meeting Minutes (Clerk Gonzalez)

i) Regular Meeting of May 18, 2021

ii) Special Meeting of June 9, 2021

iii) Regular Meeting of June 15, 2021

Motion: Commissioner Amy
2nd: Commissioner Guarino

Approve minutes as presented.

President McMullen asked for a roll call

Commissioner Yeager: Aye
Commissioner Hjerpe: Aye
Commissioner Guarino: Aye
Commissioner Amy: Aye
President McMullen: Aye

Motion Passed 5-0

4) OPEN FORUM

Commissioner Yeager wanted to add that he went to Bank of America to remove "West Plainfield Fire Protection District" off the account name.

5) CALENDAR

Next Board meeting on July 27, 2021 at 7:00pm

Motion: Commissioner Guarino
2nd: Commissioner Hjerpe

To adjourn

President McMullen asked for a roll call

Commissioner Yeager: Aye
Commissioner Hjerpe: Aye
Commissioner Guarino: Aye
Commissioner Amy: Aye
President McMullen: Aye

Motion Passed 5-0

Meeting Adjourned at 8:55pm