

West Plainfield Fire Protection District

24901 County Road 95, Davis, California 95616 (530)756-0212

BOARD OF COMMISSIONERS MEETING

January 16, 2018 at 7:00 PM

To be held at West Plainfield Fire Department
24901 County Road 95, Davis, CA 95616

1. Call the meeting to order
2. Review and Discussion of Bills
 - a. Approve Payment of Bills (Page 1)
3. Public comment
4. Lillard Hall
 - a. Lillard Hall Business
 - b. Lillard Hall Report (Page 2)
 - c. Lillard Hall Committee Report (Hjerpe, Guarino)
 - i. Financial Analysis Report
 - ii. Recommendation/Action: Salary for Hall Manager
 - iii. Recommendation/Action: Policy for signing checks
 - iv. Landscaping / Fencing
 - d. Lillard Hall Painting Committee Report (Beoshanz, Hjerpe)
5. Financials
 - a. Deposits (Page 3)
 - b. Financial Reports (Page 4-7)
6. New Business
 - a. Discussion/Action: Recycling Requirement (Page ⁸⁻¹⁰ 4-6)
 - b. Discussion/Action: Volunteer Hourly Wage/Response Adjustments
7. Old Business
 - a. Discussion/Action: Mill Stone Monument
8. Chiefs Report
9. Assistant Chiefs Report
10. Volunteer Activities Report
11. Committee Reports
 - a. Standing Committees
 - i. Benefits Committee Report (Hjerpe, Guarino)
 - ii. Budget Committee Report (Yeager, Hjerpe)
 - iii. Personnel Committee Report (Hjerpe, Guarino)
 - iv. Extended Coverage / Resident Firefighter Program Committee (Beoshanz, Yeager)
 - b. Ad Hoc Committees
 - i. Policy Review Committee (Beoshanz, Guarino)
 - ii. Animal Rescue Training Committee (McMullen, Hjerpe)
 - iii. Monument Committee (Beoshanz, Yeager)
12. Bureau of Indian Health Service (BIHS) Liaison Report
13. Training Liaison Report
14. Fire Prevention Liaison Report
15. Major Equipment Repair Liaison Report
16. Consent Calendar (Page 11-20)
17. Minutes
 - a. Approval of December 19, 2017 Board Meeting Minutes (Page 24-25)
18. Clerk's Report
19. Open Forum
20. Calendar
 - a. The next regular scheduled Board meeting will be February 20, 2018 at 7:00 pm unless another date is agreed upon.

January 16, 2018

Lillard Hall Report

| | | |
|-----------------|----------|-----------------------|
| Deposit Income: | \$250.00 | Anderson family party |
| | \$450.00 | Dog Group |
| | \$550.00 | Tenerio party |
| | \$550.00 | Arrellano party |

Total: \$1800.00

Deposit: \$500.00 Arrellano party

Total: \$500.00

Expenses: \$500.00 Tenerio party refund

Total: \$500.00

Balance: \$13,418.24

Jo Yeager

West Plainfield Fire Protection District

24901 Road 95, Davis, California 95616 • (530) 756-0212

January 16, 2018

Auditor-Controller
625 Court Street
Woodland, CA 95695

This letter is to inform you that the West Plainfield Fire Protection District's Board of Commissioners has approved for payment the bills listed below:

| | |
|------------------|-----------------|
| ATT | \$ 162.00 |
| Edwards | 35.15 |
| Everbank | 48.77 |
| PG&E | 405.13 |
| Waste Management | <u>409.83</u> |
| Total | \$ 1,060.88 |

* Not included in total

DEPOSITS – January 16, 2017

Total of 2 deposits totaling \$2,141.99

YCPARMIA – Reimbursement Temporary Disability \$1,110.66

YCPARMIA – Reimbursement Temporary Disability \$1,031.33

Trial Balance

GL291 - Date 01/15/18
Time 09:23

Company 1000 - YOLO COUNTY
Trial Balance
For Period 5 Through 6 Ending December 31, 2017

USD

Base Currency
Amounts
Fiscal Year 2018

Page 1

| Account Nbr | Description | Beginning Balance | Debit Activity | Credit Activity | Ending Balance |
|-------------|--------------------------------|-------------------|----------------|-----------------|----------------|
| 6223 | | | | | |
| | 6223 | | | | |
| | W.PLAINFIELD FIRE DIST BAL SHT | | | | |
| 100000-0000 | CASH IN TREASURY | 144,081.21 | | | 299,386.29 |
| 101000-0121 | RC-WPF FPD CAP ASSET REPL | 137,300.23 | 195,058.61 | 39,753.53 | 137,300.23 |
| 101000-0122 | RC-WPF FPD ACCRUED LEAVE | 21,708.77 | | | 21,708.77 |
| 111010-0000 | PROP TAX REC-CURR SEC | 0.00 | 285,318.87 | 142,659.44 | 142,659.43 |
| 111090-0000 | PROP TAX REC-CURR SEC SUPPL | 2,980.36 | | | 2,980.36 |
| 181100-0000 | BUILDING & IMPROVEMENT | 97,149.28 | | | 97,149.28 |
| 181200-0000 | IMPRV OTHR THAN BLDG | 27,567.00 | | | 27,567.00 |
| 181400-0000 | EQUIPMENT | 784,699.30 | | | 784,699.30 |
| 182100-0000 | ACCUM. DEP-BLDG & IMPRV | 87,224.83 | | | 87,224.83 |
| 182200-0000 | ACCUM. DEP- IMPRV OTHR THAN BL | 12,567.00 | | | 12,567.00 |
| 182400-0000 | ACCUM. DEP-EQUIPMENT | 566,033.46 | | | 566,033.46 |
| 300100-0000 | NET INVESTMENT IN CAPITAL ASSE | 243,590.29 | | | 243,590.29 |
| 300600-0001 | FD BAL-ASSIGNED-CAP ASSET REPL | 137,300.23 | | | 137,300.23 |
| 300600-0002 | FD BAL-ASSIGNED-ACCRUED LEAVE | 21,708.77 | | | 21,708.77 |
| 300600-0003 | FD BAL-ASSIGNED-GEN RESERVE | 149,825.00 | | | 149,825.00 |
| 300999-0000 | UNASSIGNED | 100,187.56 | | | 100,187.56 |
| 400100-0000 | PROP TAXES-CURRENT SECURED | 0.00 | | 285,318.87 | 285,318.87 |
| 400101-0000 | PROP TAXES-CURRENT UNSECURED | 0.00 | | 48,182.94 | 48,182.94 |
| 400111-0000 | PROP TAXES-PRIOR UNSECURED | 0.00 | | 347.39 | 347.39 |
| 400700-0000 | INVESTMENT EARNINGS-POOL | 0.00 | 141.07 | 1,380.57 | 1,239.50 |
| 401061-0000 | ST-HIGHWAY PROPERTY RENTALS | 0.00 | | 2.55 | 2.55 |
| 401240-0000 | ST-HOMEOWNERS PROP TAX RELIEF | 0.00 | | 748.94 | 748.94 |
| 404117-0000 | OTH MISC-INSURANCE PROCEEDS | 2,451.40 | | 1,269.32 | 3,720.72 |
| 405000-0000 | SALE OF CAPTIAL ASSETS | 3,175.00 | | | 3,175.00 |
| 500100-0000 | REGULAR EMPLOYEES | 47,672.85 | 33,023.52 | | 80,696.37 |
| 500320-0000 | OASDI | 2,572.11 | 1,545.81 | | 4,117.92 |
| 500330-0000 | FICA/MEDICARE | 601.55 | 361.52 | | 963.07 |
| 500380-0000 | UNEMPLOYMENT INSURANCE | 146.89 | 18.20 | | 165.09 |
| 500390-0000 | WORKERS' COMP INSURANCE | 5,000.00 | | | 5,000.00 |
| 501010-0000 | CLOTHING & PERSONAL SUPPLIES | 0.00 | 53.00 | | 53.00 |
| 501020-0000 | COMMUNICATIONS | 60.17 | 82.47 | | 22.30 |
| 501040-0000 | HOUSEHOLD EXPENSE | 1,555.23 | 1,205.16 | 244.25 | 2,516.14 |
| 501051-0000 | INSURANCE-PUBLIC LIABILITY | 5,000.00 | | | 5,000.00 |
| 501052-0000 | INSURANCE-FIRE & EXTENDED | 818.78 | | | 818.78 |
| 501053-0000 | INSURANCE-OTHER | 49.59 | | | 49.59 |
| 501070-0000 | MAINTENANCE-EQUIPMENT | 2,382.77 | 686.27 | | 3,069.04 |
| 501071-0000 | MAINTENANCE-BLDG IMPROVEMENT | 530.97 | 185.00 | | 345.97 |
| 501080-0000 | MED, DENTAL, & LAB SUPPLIES | 1,992.34 | | | 1,992.34 |
| 501090-0000 | MEMBERSHIPS | 61.00 | | | 61.00 |
| 501100-0000 | MISCELLANEOUS EXPENSE | 115.50 | 12.85 | | 128.35 |
| 501110-0000 | OFFICE EXPENSE | 356.42 | | | 356.42 |
| 501151-0000 | PROF & SPEC SVC-AUDITG & ACCTG | 6.93 | | | 6.93 |
| 501152-0000 | PROF & SPEC SVC-INFO TECH SVC | 1,930.35 | | | 1,930.35 |
| 501165-0000 | PROF & SPEC SVC-OTHER | 0.00 | 145.68 | | 145.68 |
| 501190-0000 | RENTS AND LEASES - EQUIPMENT | 251.95 | 228.42 | | 480.37 |
| 501205-0000 | TRAINING | 2,080.00 | 167.00 | | 2,247.00 |
| 501210-0000 | MINOR EQUIPMENT | 10,958.91 | 1,002.20 | | 9,956.71 |
| 501250-0000 | TRANSPORTATION AND TRAVEL | 544.74 | | | 544.74 |

Trial Balance

5

GL291 - Date 01/15/18
Time 09:23

Company 1000 - YOLO COUNTY
Trial Balance
For Period 5 Through 6 Ending December 31, 2017

USD

Base Currency
Amounts
Fiscal Year 2018

Page 2

6223

6223

W.PLAINFIELD FIRE DIST BAL SHT

| Account Nbr | Description | Beginning Balance | Debit Activity | Credit Activity | Ending Balance |
|-------------|-------------------|-------------------|----------------|-----------------|----------------|
| 501260-0000 | UTILITIES | 40.30 | 895.36 | 223.21 | 712.45 |
| 503070-0000 | EQUIPMENT | 1,118.11 | | | 1,118.11 |
| 503071-0000 | EQUIPMENT-VEHICLE | 46,919.51 | | | 46,919.51 |
| *** Totals | | 0.00 | 520,131.01 | 520,131.01 | 0.00 |

Income Statement

GL293 Date 01/15/18
Time 09:27

Company 1000 - YOLO COUNTY
Income Statement
For Period 5 Through 6 Ending December 31, 2017

USD

Fiscal Year 2018

| 6223 | 6223 | W. PLAINFIELD FIRE DIST BAL SHT | | YOLOCOUNTY | |
|--------------|--------------------------------|---------------------------------|--------------|------------------|-------------------|
| Account Nbr | Description | Period Amount | Year To Date | Last Year Period | Last Year To Date |
| NETFUND/POST | NET FUND BALANCE | | | | |
| REVENUES | REVENUES | | | | |
| TAXES | TAXES | | | | |
| PROPERTY TAX | PROPERTY TAX | | | | |
| 400100-0000 | PROP TAXES-CURRENT SECURED | 285,318.87- | 285,318.87- | 0.00 | 280,781.17- |
| 400101-0000 | PROP TAXES-CURRENT UNSECURED | 48,182.94- | 48,182.94- | 597.63- | 35,930.90- |
| 400111-0000 | PROP TAXES-PRIOR UNSECURED | 347.39- | 347.39- | 61.91- | 270.21- |
| | Total PROPERTY TAX | 333,849.20- | 333,849.20- | 659.54- | 316,982.28- |
| | Total TAXES | 333,849.20- | 333,849.20- | 659.54- | 316,982.28- |
| REVUSEMONEY | REVENUE FROM USE OF MONEY AND | | | | |
| 400700-0000 | INVESTMENT EARNINGS-POOL | 1,239.50- | 1,239.50- | 0.00 | 444.91- |
| 400725-0000 | RENTS & CONCESSIONS - OTHER | 0.00 | 0.00 | 0.00 | 310.00- |
| | Total REVENUE FROM USE OF MONE | 1,239.50- | 1,239.50- | 0.00 | 754.91- |
| INTGOVREVENU | INTERGOVERNMENTAL REVENUES | | | | |
| STATEREV | STATE REVENUE | | | | |
| 401061-0000 | ST-HIGHWAY PROPERTY RENTALS | 2.55- | 2.55- | 0.00 | 0.00 |
| 401240-0000 | ST-HOMEOWNERS PROP TAX RELIEF | 748.94- | 748.94- | 748.49- | 748.49- |
| | Total STATE REVENUE | 751.49- | 751.49- | 748.49- | 748.49- |
| | Total INTERGOVERNMENTAL REVENU | 751.49- | 751.49- | 748.49- | 748.49- |
| CHG FOR SVCS | CHARGES FOR SERVICES | | | | |
| 403610-0000 | OTH CHRGR FR SVC-FIREFGHTR SVC | 0.00 | 0.00 | 3,508.13- | 3,508.13- |
| | Total CHARGES FOR SERVICES | 0.00 | 0.00 | 3,508.13- | 3,508.13- |
| MISCREVENUES | MISCELLANEOUS REVENUES | | | | |
| 404117-0000 | OTH MISC-INSURANCE PROCEEDS | 1,269.32- | 3,720.72- | 0.00 | 0.00 |
| | Total MISCELLANEOUS REVENUES | 1,269.32- | 3,720.72- | 0.00 | 0.00 |
| OTHRFINANSRC | OTHER FINANCING SOURCES | | | | |
| 405000-0000 | SALE OF CAPTIAL ASSETS | 0.00 | 3,175.00- | 0.00 | 0.00 |
| | Total OTHER FINANCING SOURCES | 0.00 | 3,175.00- | 0.00 | 0.00 |
| | Total REVENUES | 337,109.51- | 342,735.91- | 4,916.16- | 321,993.81- |
| EXPENDITURES | EXPENDITURES | | | | |
| SALARY&BEN | SALARIES AND EMPLOYEE BENEFITS | | | | |
| SALARY&WAGES | SALARY AND WAGES | | | | |
| 500100-0000 | REGULAR EMPLOYEES | 33,023.52 | 80,696.37 | 30,793.33 | 75,818.86 |
| | Total SALARY AND WAGES | 33,023.52 | 80,696.37 | 30,793.33 | 75,818.86 |
| EMPBENEFITS | EMPLOYEE BENEFITS | | | | |
| 500320-0000 | OASDI | 1,545.81 | 4,117.92 | 1,909.18 | 4,700.76 |
| 500330-0000 | FICA/MEDICARE | 361.52 | 963.07 | 446.52 | 1,099.39 |
| 500380-0000 | UNEMPLOYMENT INSURANCE | 18.20 | 165.09 | 51.99 | 260.27 |
| 500390-0000 | WORKERS' COMP INSURANCE | 0.00 | 5,000.00 | 178.28 | 5,178.28 |
| | Total EMPLOYEE BENEFITS | 1,925.53 | 10,246.08 | 2,585.97 | 11,238.70 |
| | Total SALARIES AND EMPLOYEE BE | 34,949.05 | 90,942.45 | 33,379.30 | 87,057.56 |
| SERVSUPPLIES | SERVICES AND SUPPLIES | | | | |
| 501010-0000 | CLOTHING & PERSONAL SUPPLIES | 53.00 | 53.00 | 0.00 | 0.00 |
| 501020-0000 | COMMUNICATIONS | 82.47 | 22.30 | 39.88 | 411.64 |
| 501040-0000 | HOUSEHOLD EXPENSE | 960.91 | 2,516.14 | 489.18 | 2,061.70 |
| 501051-0000 | INSURANCE-PUBLIC LIABILITY | 0.00 | 5,000.00 | 0.00 | 5,000.00 |
| 501052-0000 | INSURANCE-FIRE & EXTENDED | 0.00 | 818.78 | 0.00 | 883.40 |
| 501053-0000 | INSURANCE-OTHER | 0.00 | 49.59 | 0.00 | 84.23 |
| 501070-0000 | MAINTENANCE-EQUIPMENT | 686.27 | 3,069.04 | 1,705.97 | 3,575.06 |
| 501071-0000 | MAINTENANCE-BLDG IMPROVEMENT | 185.00 | 345.97- | 0.00 | 319.75 |
| 501080-0000 | MED, DENTAL, & LAB SUPPLIES | 0.00 | 1,992.34 | 0.00 | 340.50- |
| 501090-0000 | MEMBERSHIPS | 0.00 | 61.00 | 0.00 | 2,719.00 |

Income Statement

GL293 Date 01/15/18
Time 09:27

Company 1000 - YOLO COUNTY
Income Statement
For Period 5 Through 6 Ending December 31, 2017

USD

Page 2

Fiscal Year 2018

| 6223 | | 6223 | | W. PLAINFIELD FIRE DIST BAL SHT | | YOLOCOUNTY | |
|--------------|--------------------------------|---------------|--------------|---------------------------------|-------------------|------------|--|
| Account Nbr | Description | Period Amount | Year To Date | Last Year Period | Last Year To Date | | |
| SERVSUPPLIES | SERVICES AND SUPPLIES | | | | | | |
| 501100-0000 | MISCELLANEOUS EXPENSE | 12.85 | 128.35 | 19.50 | 19.50 | | |
| 501110-0000 | OFFICE EXPENSE | 0.00 | 356.42 | 282.13 | 795.75 | | |
| 501111-0000 | OFFICE EXP-POSTAGE | 0.00 | 0.00 | 0.00 | 150.00 | | |
| 501112-0000 | OFFICE EXP-PRINTING | 0.00 | 0.00 | 105.47 | 196.70 | | |
| 501151-0000 | PROF & SPEC SVC-AUDITG & ACCTG | 0.00 | 6.93 | 6.29 | 6.29 | | |
| 501152-0000 | PROF & SPEC SVC-INFO TECH SVC | 0.00 | 1,930.35 | 562.05 | 5,784.05 | | |
| 501165-0000 | PROF & SPEC SVC-OTHER | 145.68 | 145.68 | 0.00 | 0.00 | | |
| 501190-0000 | RENTS AND LEASES - EQUIPMENT | 228.42 | 480.37 | 205.63 | 786.81 | | |
| 501205-0000 | TRAINING | 167.00 | 2,247.00 | 865.00 | 1,001.00 | | |
| 501210-0000 | MINOR EQUIPMENT | 1,002.20 | 9,956.71- | 29.21 | 545.60 | | |
| 501249-0000 | SPEC DPT EXP-OTHER | 0.00 | 0.00 | 25.00 | 25.00 | | |
| 501250-0000 | TRANSPORTATION AND TRAVEL | 0.00 | 544.74- | 0.00 | 830.07 | | |
| 501251-0000 | TRASNP & TRAVEL-FUEL | 0.00 | 0.00 | 0.00 | 352.05 | | |
| 501260-0000 | UTILITIES | 672.15 | 712.45 | 129.85 | 2,670.09 | | |
| | Total SERVICES AND SUPPLIES | 4,195.95 | 8,742.32 | 4,465.16 | 27,877.19 | | |
| CAPITALASSET | CAPITAL ASSETS | | | | | | |
| 503070-0000 | EQUIPMENT | 0.00 | 1,118.11 | 0.00 | 0.00 | | |
| 503071-0000 | EQUIPMENT-VEHICLE | 0.00 | 46,919.51 | 0.00 | 0.00 | | |
| | Total CAPITAL ASSETS | 0.00 | 48,037.62 | 0.00 | 0.00 | | |
| | Total EXPENDITURES | 39,145.00 | 147,722.39 | 37,844.46 | 114,934.75 | | |
| | Total NET FUND BALANCE | 297,964.51- | 195,013.52- | 32,928.30 | 207,059.06- | | |

Mandatory Commercial Recycling Acct#: 494-984, WEST PLAINFIELD FIRE DEPT

Corona, Carlos <ccorona@wm.com>

Thu 1/11/2018 3:39 PM

To: sharongrafton716@hotmail.com <sharongrafton716@hotmail.com>;

1 attachments (47 KB)

img-110175506-0001.pdf;

Hello Sharon,

This is a follow up email after our conversation. The following is a joint message from Waste Management on behalf of Yolo County.

Mandatory Commercial Recycling is part of Assembly Bill 341, an effort by the state of California to divert recyclable waste from the landfills to reduce greenhouse gas emissions and recycle the product into a renewable resource. At a jurisdictional level, this means that businesses and multifamily units generating 4 cubic yards or more of waste per week must either implement a service or self-haul the recyclable waste product in order to be in compliance with the new law. If you want more information you can click on the following link from CalRecycle, the California Department of Resources Recycling and Recovery, which is a branch of the California Environmental Protection Agency. They oversee the state's waste management, recycling, and waste reduction programs.

<http://www.calrecycle.ca.gov/Recycle/Commercial/>

Attached is a letter which details the steps that are required to take in order to be in compliance. (Note: please disregard the date (March 24) listed on the letter. This is a final effort to ensure compliance.) Unless you are self-hauling the questionnaire does not need to be filled out, otherwise please complete the survey and scan it back to us. The other options are implementation of recycling on your site or the reduction of your current service to be under the 4 cubic yard threshold. You are currently listed as having a 5 yard trash bin serviced once a week. Once you have reviewed the information and it has made it to the appropriate people of contact please follow up with me so we may move forward.

Thank you,

Carlos A. Corona
Recycling Coordinator
ccorona@wm.com

Waste Management
1324 Paddock Place
Woodland, CA 95776
Tel. (530) 406-4330

Recycling is a good thing. Please recycle any printed emails.

Do you currently recycle at this business location? Yes ___ No ___
 If yes, what materials do you recycle? (Please check all that apply)

| Material type | Yes | No |
|--|-----|----|
| CRV redemption value beverage containers: aluminum, glass & plastic. | | |
| Paper waste | | |
| Cardboard | | |
| Plastics waste other than beverage containers | | |
| Scrap metals/appliances | | |
| Glass (other than beverage containers) | | |
| Electronic waste | | |
| Coated paper: Milk cartons/tetra paks | | |
| Wood Pallets | | |
| Other items (Please list) | | |

If you recycle, how is the material transported away from your facility?
 (Please select all that apply)

| Material type | Staff Transport To where? | Hire an outside business to pick up recycling Company Name? | Delivery truck takes back recyclables after deliveries | Other method (fill in description) |
|--|------------------------------|--|--|---------------------------------------|
| CRV redemption value beverage containers: aluminum, glass & plastic. | | | | |
| Paper waste | | | | |
| Cardboard | | | | |
| Plastics waste other than beverage containers | | | | |
| Scrap metals/appliances | | | | |
| Glass | | | | |
| Electronic waste | | | | |
| Coated paper: Milk cartons/tetra paks, etc. | | | | |
| Wood pallets | | | | |
| Other items (Please list) | | | | |



Re: Notice of Perceived Non-Compliance -- Mandatory Commercial Recycling

Dear Valued Customer:

You are receiving this notice because County records indicate that this property or business is currently subscribing to a trash service level of 4 cubic yards or more per week and is *not* currently subscribing to recycling services. In July 2012, State Assembly Bill 341 was passed and requires all businesses, public and non-profit entities that generate 4 cubic yards or more of waste weekly to subscribe to a recycling program.

If you currently have a recycling program at this address, you must complete the brief questionnaire on the back of this letter and return it to the Division of Integrated Waste Management by **March 24, 2017**. The questionnaire can be returned via email to phedrick@yolocounty.org or by faxing to (530) 666-8853. Additionally, the questionnaire can be mailed back: Attention to Pamela Hedrick, 44090 County Road 28H, Woodland, 95776.

If you do not currently have a recycling program at this address, please contact the Division of Integrated Waste Management for assistance with setting up a recycling program. **There MAY be no additional charge for adding recycling service to your current trash service. We would assess your current needs and you could potentially save money by downsizing the capacity of your trash dumpster.** To help you set up a recycling program, the County is currently offering site assessments, recycling recommendations, interior recycling containers, recycling labels, and educational materials in English and Spanish to help assist your staff. If you would like information and need to comply with the mandatory commercial recycling law, please contact the Division of Integrated Waste Management at (530) 666-8856 or phedrick@yolocounty.org.

Name: _____

Business Address _____

Print Name: _____

Contact Phone: _____

Signature: _____ Date: _____

West Plainfield Fire Department

Davis, CA



Personnel Response Summary

Start Date: 10/01/2017 | End Date: 12/31/2017

| Personnel | Incidents Attended | % of Incidents |
|----------------------------------|--------------------|----------------|
| Beoshanz , Marc | 29 | 72.5 |
| Beoshanz, Garret | 3 | 7.5 |
| Boswell, Dean | 5 | 12.5 |
| Defty , Jonathan | 5 | 12.5 |
| Delgadillo, Jesse | 15 | 37.5 |
| Fish, Patrick | 20 | 50 |
| Fukuhara, Matthew | 0 | 0 |
| Gifford , Ryan | 0 | 0 |
| Heins, William T | 9 | 22.5 |
| House, George | 0 | 0 |
| Hunt, Alicia | 0 | 0 |
| Lee, Jon | 0 | 0 |
| Martin, Ernesto | 0 | 0 |
| Medina , Michael S | 3 | 7.5 |
| Mikkelsen , Pat | 9 | 22.5 |
| Morrill, Adam | 0 | 0 |
| Nguyen, Alexander | 0 | 0 |
| Ransdell, Eli | 0 | 0 |
| Rita , Cherie | 22 | 55 |
| Rita , Michael D | 24 | 60 |
| Sauers , Frank | 0 | 0 |
| Schlosser, Frank | 11 | 27.5 |
| Sheehan, Steven | 4 | 10 |
| Stiles , David | 10 | 25 |
| Stiles, Tom | 24 | 60 |
| Viguie, Marta | 0 | 0 |
| Warland, Anna Bay | 7 | 17.5 |
| Wiler, Steve | 0 | 0 |
| Total Incident Responses | 200 | |
| Incidents Responded to Q4 | 43 | |
| TraineeFF | | |
| Approved Leave of Absense | | |
| School | | |
| Seasonal Cal Fire | | |

West Plainfield Fire Department

Davis, CA



Volunteer Duty Shift Log

| Member/Date | NOTES | HOURS |
|----------------------|---|-------------|
| Beoshanz, . | | |
| 12/8/2017 | Brought new B30 to station for decals. Waited for the company doing the decals. They were delayed so AC Heins took him home on E30. Capt Beoshanz will pick up B30 later today. | 2 |
| Total Hours for: | | 2 |
| Boswell, Dean | | |
| 12/18/2017 | | 5.5 |
| 12/18/2017 | | 2 |
| 12/22/2017 | | 3.5 |
| 12:30:00 | | |
| Total Hours for: | | 11 |
| Fish, Patrick | | |
| 11/12/2017 | | 2 |
| 11/20/2017 | | 0.5 |
| Total Hours for: | | 2.5 |
| Morrill, Adam | | |
| 11/12/2017 | | 2 |
| Total Hours for: | | 2 |
| Warland, Anna | | |
| 12/18/2017 | | 5.5 |
| 12/22/2017 | | 3.5 |
| Total Hours for: | | 9 |
| Total of all | | 26.5 |

12

West Plainfield Fire Department

Davis, CA

This report was generated on 1/12/2018 5:07:58 PM



13

Incident Narrative with Type for Date Range (Landscape)

Start Date: 10/01/2017 | End Date: 12/31/2017

| INCIDENT # | DATE | STREET NUMBER | INCIDENT TYPE |
|--|------------|---------------|--|
| 2017-124 | 10/01/2017 | | Grass fire |
| <p>Narrative: West Plainfield Fire was dispatched as part of a Yolo County task force to County Road 14A & County Road 94. G30 responded and was assigned to staging upon arrival. G30 remained in staging available for calls in the Zamora area. At 0043 hours G30 was released by command and returned to quarters.</p> <p>P. Fish, Firefighter</p> | | | |
| 2017-125 | 10/02/2017 | | Public service assistance, other |
| <p>Narrative: West Plainfield was dispatched, along with Willow Oak Fire, to a limb down at CR 27 and CR 94. Willow Oak and West Plainfield arrived simultaneously to find a tree limb blocking CR 94 just south of CR 27. West Plainfield and Willow Oak units removed the limb from the roadway and requested Public Works to respond and remove the debris from the side of the roadway. All fire units cleared and returned to quarters.</p> <p>W Heins, AC</p> | | | |
| 2017-125 | 10/02/2017 | | Public service assistance, other |
| <p>Narrative:</p> | | | |
| 2017-126 | 10/05/2017 | | Extrication of victim(s) from vehicle |
| <p>Narrative: West Plainfield was dispatched to a vehicle accident. Engine 30 arrived on scene first and reported a two vehicle accident with an unknown number of patients and both vehicles into the ditch. Engine 30 determined that there were only two patients. Patient #2, driver of vehicle #2, had self extricated and was seated in the back of a pickup truck. Patient #1 was still seated in the driver seat of vehicle #1. Both vehicles were single occupant drivers. Patient #2 was assessed by West Plainfield personnel. On AMR arrival patient care was transferred to them. See AMR Patient Care Report for details. Patient #2 was extricated by West Plainfield personnel and patient care assumed by AMR unit 317. See AMR Patient Care Report for details. Patient #1 was not transported and patient #2 was transported to the hospital by AMR 317. All West Plainfield units cleared and returned to quarters.</p> <p>W Heins, AC</p> | | | |
| 2017-127 | 10/07/2017 | 24390 | EMS call, excluding vehicle accident with injury |
| <p>Narrative: Station 30 responded to a medical aid at 24390 Aviation Avenue (Sky dance Skydiving). E30 arrived on scene to find a male sitting already packaged. AMR 311 arrived on scene and assumed patient care while WPFDF assisted. AMR 311 transported the patient to a local area hospital; all West Plainfield units returned to quarters.</p> <p>J Delgadillo Lt.</p> | | | |
| 2017-129 | 10/08/2017 | | Electrical wiring/equipment problem, other |
| <p>Narrative: Station 30 responded to a report of a power line down in the area of CR 31 and CR 96. E30 arrived on scene to find lines down. 3032 (Capt. Beoshanz) advised Yolo Fire Dispatch that they were phone lines not power lines. The phone lines were removed from the roadway and secured. All units returned to quarters.</p> <p>J Delgadillo Lt.</p> | | | |

Only REVIEWED incidents included.

The column labeled Street Number is the number part of the address, for example 123 Main Street would show 123 in this column.

| INCIDENT # | DATE | STREET NUMBER | INCIDENT TYPE |
|---|------------|---------------|--|
| 2017-130 | 10/08/2017 | | Dispatched & cancelled en route |
| Narrative: Station 30 was alerted to an investigation (wires down across the roadway). Davis E32 also advised. West Plainfield Fire was cancelled in route; all units returned to quarters. C Rita Chief | | | |
| 2017-131 | 10/08/2017 | 16151 | Dispatched & cancelled en route |
| Narrative: West Plainfield Fire was dispatched as part of a Yolo County task force to 16515 Forest Ave in Guinda. G30 was en route to the incident when Incident Command advised Type III units still responding could cancel. G30 returned to quarters. P. Fish, Firefighter | | | |
| 2017-132 | 10/09/2017 | 840 | Dispatched & cancelled en route |
| Narrative: Station 30 was alerted to a mutual aid (medical aid) in Winters at 840 Walnut Lane. AMR 330 arrived on scene and handled the call. B230 was cancelled and returned to quarters. C Rita Chief. | | | |
| 2017-133 | 10/09/2017 | 196 | Dispatched & cancelled en route |
| Narrative: West Plainfield Fire was toned out for a first alarm structure fire at 196 E. Grant Avenue in Winters. West Plainfield Fire was unable to fulfill the request. M Medina Lt. | | | |
| 2017-134 | 10/12/2017 | 33250 | Good intent call, other |
| Narrative: West Plainfield Fire was toned out for smoke investigation on CR 31, near DQU. E30 arrived on scene followed by 3032 and B230. WPFD personnel located two adult males smoking cigarettes. There was no fire at this location. B230 (Capt. Rita) advised Yolo Fire Dispatch of the circumstances, and further advised there was no need YSO. All West Plainfield units cleared and returned to quarters. J Delgadillo Lt | | | |
| 2017-135 | 10/12/2017 | 36925 | EMS call, excluding vehicle accident with injury |
| Narrative: West Plainfield Fire responded to a medical aid, possible stroke, at 36925 Russell Ave. I arrived on scene with AMR and B230 to find the patient seated and disoriented. West Plainfield personnel assisted AMR with patient movement into the ambulance. The patient was transported to a local area hospital. All West Plainfield units cleared. M Beoshanz, Capt. | | | |
| 2017-136 | 10/13/2017 | 27250 | EMS call, excluding vehicle accident with injury |
| Narrative: West Plainfield Fire was toned out for a medical aid at 27250 Pierce Ranch Road. E30, and B230 arrived on scene followed by AMR 322 moments later. AMR Personnel assumed patient care, while WPFD personnel assisted. The patient was transported to a local area hospital; all West Plainfield units returned to quarters. J Delgadillo Lt. | | | |
| 2017-137 | 10/13/2017 | 35815 | Service Call, other |
| Narrative: Station 30 was alerted to a smoke investigation in the area of CR 31 and CR 95. Station 30 responded and located the source of smoke at 35815 Yosemite Avenue. B30 (Lt. Stiles) met with the responsible party who stated the burn pile had an accidental ignition. The responsible extinguished the burn pile under supervision of the West Plainfield Fire Personnel. All units returned to quarters. T Stiles Lt. | | | |

Only REVIEWED incidents included.
The column labeled Street Number is the number part of the address, for example 123 Main Street would show 123 in this column.

| INCIDENT # | DATE | STREET NUMBER | INCIDENT TYPE |
|---|------------|---------------|--|
| 2017-138 | 10/15/2017 | | Dispatched & cancelled en route |
| <p>Narrative: West Plainfield Fire and Davis Fire were dispatched to a report of a vehicle fire on CR 31 and CR 98. Moments later Yolo Fire Dispatch advised that someone had extinguished the fire. The reporting party did not want any further assistance. West Plainfield Fire Personnel and Davis Fire were cancelled.</p> <p>T Stiles Lt.</p> | | | |
| 2017-139 | 10/17/2017 | | Grass fire |
| <p>Narrative: West Plainfield Fire was toned out for a grass fire on CR 95, between CR 31 and Russell Blvd. E30 (Lt. Delgadillo) arrived on scene and advised Yolo Fire Dispatch 30x30 spot fire, E30 can handle, cancel all other responding units. E30 extinguished the fire and returned to quarters.</p> <p>J Delgadillo Lt.</p> | | | |
| 2017-140 | 10/17/2017 | | Grass fire |
| <p>Narrative: West Plainfield was dispatched to a grass fire. On our arrival I observed a small fire in in light grass approximately 12' x 12'. Brush 30 arrived on scene and I determined that myself and B30 could handle the small fire. I cleared all incoming units. After the fire was extinguished I noticed a fire trail leading from the point of origin and smelled gasoline. I reported my findings to dispatch in case there were other grass fire incidents which might occur later. As we were preparing to leave the scene another grass fire call was dispatched in Davis Fire's jurisdiction. I cleared B30 to respond and cleared the scene.</p> <p>M Beoshanz, Capt.</p> | | | |
| 2017-141 | 10/17/2017 | | Grass fire |
| <p>Narrative: West Plainfield was alerted to a grass fire at County Road 99 west of Covell Blvd. This was during a response for a grass fire in our district. Dispatch notified us that this was clearly in the Davis response area, but relayed that Davis had requested we send a unit to assist. I cleared Brush 30 from our incident and they responded to eh Davis Incident. Brush 30 arrived on scene, staged and was cleared by Davis Fire.</p> <p>M Beoshanz, Capt.</p> | | | |
| 2017-142 | 10/21/2017 | 33250 | EMS call, excluding vehicle accident with injury |
| <p>Narrative: Station 30 was alerted to a possible medical aid on County Road 31 near DQU. Male subject standing in the middle of the roadway trying to block cars. Law enforcement arrived on scene prior to our arrival and made contact with the subject. B30 arrived on scene and was subsequently cancelled uopn arrival by law enforcement. B30 returned to quarters.</p> <p>D Stiles, AC</p> | | | |
| 2017-143 | 10/22/2017 | 36681 | EMS call, excluding vehicle accident with injury |
| <p>Narrative: West Plainfield Fire Responded to a medical aid at 36681 Russell Blvd. Brush 30, Brush 230, Grass 30, Engine 30 and AMR arrived on scene. AMR made patient contact and all WPFD personnel assisted with patient care and movement. AMR transported the patient to a local area hospital. All WPFD personnel returned to quarters.</p> <p>J Delgadillo, Lt.</p> | | | |
| 2017-145 | 10/24/2017 | 27250 | EMS call, excluding vehicle accident with injury |
| <p>Narrative: West Plainfield was dispatched to an ill person with a possible altered level of consciousness. Engine 30 and Brush 30 arrived on scene together along with AMR. All personnel arrived at the patient at the same time with AMR assuming patient care. We found the patient lying semi fowlers in bed with an altered level of consciousness. Vitals were taken and the patient was transferred to the gurney. West Plainfield personnel assisted with patient movement. AMR transported the patient to a local area hospital. All West Plainfield units cleared and returned to quarters.</p> <p>W Heins, AC</p> | | | |
| 2017-147 | 11/05/2017 | | Grass fire |

Only REVIEWED incidents included.
 The column labeled Street Number is the number part of the address, for example 123 Main Street would show 123 in this column.

| INCIDENT # | DATE | STREET NUMBER | INCIDENT TYPE |
|--|------------|---------------|--|
| <p>Narrative:West Plainfield was dispatched, along with UC Davis fire to a Cold Fire, Fire Out investigation reported by Fish and Game. On arrival we were unable to locate the area where the fire had burned. West Plainfield and UC Davis attempted to locate the area of the burn and requested dispatch contact the warden to determine the location. Dispatch advised the location was near the county sign and the units were able to find the area of burn. We determined the burn was completely extinguished and all units cleared and returned to quarters.</p> <p>M Beoshanz, Capt.</p> | | | |
| 2017-148 | 11/09/2017 | | No incident found on arrival at dispatch address |
| <p>Narrative:West Plainfield was dispatched to a grass fire near CR 96 and CR 27. During our response dispatch informed all units that the 911 call was from a motorist driving on 113 and they stated they thought the fire was 2 to 3 miles west of his location of 113 and CR 27. West Plainfield units arrived on scene in the area of CR 96 and CR27 and were unable to locate or see a fire. Willow Oak reported they had found no fire from CR 98 east to CR 99. Yolo Sheriff reported they had found no fire from CR 96 to well east of the 113. All units cleared, unable to locate.</p> <p>M Beoshanz, Capt.</p> | | | |
| 2017-149 | 11/13/2017 | 35130 | Motor vehicle accident with no injuries. |
| <p>Narrative:West Plainfield Fire was dispatched to a vehicle accident at 35130 Russell Blvd. Engine 30 responding with Brush 30, Brush 230, Firefighter Fish and Capt. Beoshanz. Fire dispatch advised us that the person who reported the accident called back and said the person inside the car was sleeping, no vehicle accident. We were cancelled en-route. All units cleared and returned to quarters.</p> <p>J Delgadillo, Lt.</p> | | | |
| 2017-151 | 11/17/2017 | 34545 | EMS call, excluding vehicle accident with injury |
| <p>Narrative:West Plainfield was dispatched to a medical aid, victim of a fall. On arrival we found the patient lying prone on the ground with no complaints, after sliding out of their wheelchair to the floor, other than being a little sore and cold from lying on the cold, hard floor. A primary exam found was completed. The patient stated they just wanted to be placed back into their wheel chair. We assisted the patient back into the wheelchair and completed a full secondary exam. The patient declined further treatment and also declined transport. AMR was cancelled. The patient was left in the care of their spouse and instructed to re-contact 911 if their condition changed. All West Plainfield units cleared.</p> <p>W Heins, AC</p> | | | |
| 2017-153 | 11/25/2017 | 25170 | Motor vehicle accident with no injuries. |
| <p>Narrative:West Plainfield Fire was dispatched to an aircraft crash on the runway. E30 (Lt. Delgadillo) arrived on scene to find the pilot outside the plane. The pilot denied any injuries and refused any other medical treatment. Lt. Delgadillo advised Yolo Fire Dispatch of the circumstances and cancelled AMR and all other responding units. E30 remained At on scene until the plane was removed from the runway. At 13:22 hrs. E30 cleared the scene and returned to quarters.</p> <p>J Delgadillo Lt.</p> | | | |
| 2017-154 | 11/26/2017 | | Motor vehicle accident with injuries |
| <p>Narrative:Station 30 and Davis Fire responded to a vehicle accident at CR 31, west of CR 98. Units located an overturned truck in the field, west of CR 97 on CR 31. The patient was out of the vehicle with minor injuries and was assessed by AMR.</p> <p>D Stiles A/C</p> | | | |
| 2017-155 | 12/06/2017 | 34737 | EMS call, excluding vehicle accident with injury |
| <p>Narrative:West Plainfield Fire was dispatched to a medical aid at 34737 CR 29. E30 arrived on scene followed by AMR 306. AMR assumed patient care, while WPFDF assisted. The patient was transported to a local area hospital; E30 returned to quarters.</p> <p>NOTE: B230 and 3032 were on scene, but were diverted to another call, see run# 17-056</p> <p>J Delgadillo Lt.</p> | | | |

Only REVIEWED incidents included.
 The column labeled Street Number is the number part of the address, for example 123 Main Street would show 123 in this column.

| INCIDENT # | DATE | STREET NUMBER | INCIDENT TYPE |
|---|------------|---------------|--|
| 2017-156 | 12/06/2017 | 27250 | EMS call, excluding vehicle accident with injury |
| <p>Narrative: While at another incident, West Plainfield Fire Personnel were dispatched to a medical aid difficulty breathing) at 27250 Pierce Ranch road. 3032 and B230 left Lt. Delgadillo and F/F Schlosser with AMR personnel and responded to the medical aid on Pierce Ranch Road. Upon arrival, Chief Rita took a history, while Capt. Beoshanz initiated patient care. AMR 310 arrived on scene and assumed patient care. AMR transported the patient to a local area hospital; all West Plainfield units returned to quarters.</p> <p>NOTE: upon clearing the prior incident E30 was directed to return to the station to provide coverage. NOTE: The patient now has a DNR located on the bedroom wall.</p> <p>C Rita Chief</p> | | | |
| 2017-157 | 12/07/2017 | 27778 | Unauthorized burning |
| <p>Narrative: West Plainfield Fire and Winters Fire was toned out for a public assist (unattended control burn) at 27778 CR 92F. E30 and Winters E26 arrived on scene of a big pile of brush burning with no one around. E30 crew and E26 crew extinguished the large burn pile; all units returned to quarters.</p> <p>J Delgadillo Lt.</p> | | | |
| 2017-158 | 12/15/2017 | | Motor vehicle accident with no injuries. |
| <p>Narrative: West Plainfield was dispatched to a vehicle accident rollover. On arrival we found a single occupant/driver standing on the shoulder of the road being assessed by an off duty AMR Paramedic, with no complaints. The patient was a single occupant involved in a single vehicle rollover. The patient was alert and oriented and stated they were not injured and declined assessment, treatment or transport. AMR 302 arrived on scene and continued with patient care. AMR 302 stated there were no injuries and after checking with CHP it was determined that West Plainfield units could clear the scene. All West Plainfield units cleared and returned to quarters.</p> <p>W Heins, AC</p> | | | |
| 2017-159 | 12/16/2017 | 27778 | Unauthorized burning |
| <p>Narrative: West Plainfield Fire and Winters Fire were dispatched to an outdoor miscellaneous fire (burn pile smoldering) at 27778 CR 92F. This incident was the same location as the call on 12/7/2017, see run# 17-157. B230, E30, B30 and E26 arrived on scene. WPPFD and Winters Fire Personnel extinguished the smoldering burn pile; all units returned to quarters.</p> <p>J Delgadillo Lt.</p> | | | |
| 2017-160 | 12/16/2017 | | Service Call, other |
| <p>Narrative: West Plainfield Fire was toned out for a report of power lines down in the area of CR 29, west of CR 94. E30 and 3032 arrived in the area and were UTL. 3032 (Capt. Beoshanz) proceeded west on Cr 29 up to CR 94 and found telephone lines down, not power lines. 3032 secured the phone lines to the pole, advised Yolo Fire Dispatch of the circumstances, and further advised to notify AT&T. E230 and G30 were cancelled; all units returned to quarters.</p> <p>J Delgadillo Lt.</p> | | | |
| 2017-161 | 12/16/2017 | 37750 | Fire, other |
| <p>Narrative: West Plainfield was dispatched to an unknown fire at 37750 Russell Blvd. B30, B230 and E30 arrived on scene with B30 reporting to dispatch that we were unable to locate the fire. All units began investigating. E30, Lt. Delgadillo, made contact with the reporting party and informed all units of the corrected location. I also reported that we had extinguished the fire. E30 gave an update for the location to dispatch and that E30 could handle and to clear all other units. E30 overhauled the fire and all units cleared and returned to quarters.</p> <p>J Delgadillo, Lt</p> | | | |
| 2017-162 | 12/18/2017 | | Motor vehicle accident with injuries |

Only REVIEWED incidents included.

The column labeled Street Number is the number part of the address, for example 123 Main Street would show 123 in this column.

| INCIDENT # | DATE | STREET NUMBER | INCIDENT TYPE |
|--|------------|---------------|--|
| <p>Narrative: West Plainfield was dispatched to a vehicle accident rollover. On arrival we found two vehicles, a sedan in the intersection with moderate damage to the front end and a pickup that had rolled over in the field just west of the intersection. Both drivers were single occupants and had self extricated. Both drivers were ambulatory on scene with no complaints. AMR arrived just after E30 and assumed patient care. The driver of the pickup had heart surgery 4 weeks ago and was evaluated by AMR 302. The driver of the pickup was transported to a local area hospital by AMR. West Plainfield personnel removed debris from the roadway and after this assignment we were cleared by CHP. All West Plainfield Units cleared and returned to quarters.</p> <p>W Heins, AC</p> | | | |
| 2017-163 | 12/21/2017 | 27250 | EMS call, excluding vehicle accident with injury |
| <p>Narrative: Station 30 responded to a medical aid at 27250 Pierce Ranch Road. Units arrived on scene and assessed patient. AMR 311 arrived on scene and assumed patient care, while WPFD assisted with movement of the patient. AMR 311 transported the patient to a local area hospital; all units returned to quarters.</p> <p>J Delgadillo Lt.</p> | | | |
| 2017-164 | 12/22/2017 | | Motor vehicle accident with no injuries. |
| <p>Narrative: West Plainfield was dispatched to a vehicle accident, roll over. On arrival we found AMR 308 on scene assessing a single patient, driver of a single vehicle roll over. Brush 30, Willow Oak Engine 7 and FF Schlosser arrived just after Engine 30. Engine 30 crew assessed the vehicle and found no hazards. Once completed Engine 30 crew assisted AMR with their assessment. The patient stated they had no injuries and did not want treatment or transport. CHP arrived on scene and assumed traffic control. Once the patient was assessed AMR 308 had them sign an AMA form and they cleared the scene. West Plainfield cleared Willow Oak and remained on scene until the vehicle was towed from the scene. All West Plainfield units then cleared and returned to quarters.</p> <p>W Heins, AC</p> | | | |
| 2017-166 | 12/29/2017 | | EMS call, excluding vehicle accident with injury |
| <p>Narrative: West Plainfield was dispatched to an ill person. During our response AMR arrived on scene and stated they could handle. They advised dispatch to clear all units. All West Plainfield units cleared.</p> <p>T Stiles, Lt</p> | | | |
| 2017-167 | 12/31/2017 | | HazMat release investigation w/no HazMat |
| <p>Narrative: WPFD was dispatched to a report of chemical smell in the area of CR 32 and CR 98. I arrived on scene to find a herbicide application just finishing up in the orchard at this location. There was a strong chemical odor, mostly at the S/E corner of the orchard which was closest to town. Odor was typical for this type of herbicide application. I advised dispatch to tell the reporting party and any additional callers to contact Yolo County Ag department with any future concerns. All WPFD units cleared.</p> <p>M Beoshanz, Capt.</p> | | | |
| 2017-168 | 12/31/2017 | 33946 | Unauthorized burning |
| <p>Narrative: Station 30 was dispatched mutual aid to Willow Oak (request for 1 water tender) for a reported illegal control burn at 33946 CR 27. W230 arrived on scene and stood by in case needed. At 18:57 hrs. W230 was released from the incident and returned to quarters.</p> <p>T Stiles Lt.</p> | | | |
| 2017-169 | 12/31/2017 | 34105 | Dispatched & cancelled en route |
| <p>Narrative: Station 30 was dispatched mutual aid to Willow Oak for a structure fire at 34105 CR 25. Station 30 was cancelled.</p> <p>M Beoshanz, Capt.</p> | | | |

Only REVIEWED incidents included.

The column labeled Street Number is the number part of the address, for example 123 Main Street would show 123 in this column.

West Plainfield Fire Department

Davis, CA

This report was generated on 1/15/2018 9:53:20 AM



Responding Personnel per Incident for Date Range

Start Date: 10/01/2017 | End Date: 12/31/2017

| INCIDENT # | DATE | INCIDENT TYPE | ADDRESS | PERSONNEL |
|------------|------------|--|-----------------------|--|
| 2017-124 | 10/01/2017 | 143 - Grass fire | County Road 14A | Marc Beoshanz , Patrick Fish, Tom Stiles |
| 2017-125 | 10/02/2017 | 550 - Public service assistance, other | County Road 27 | William Heins, Marc Beoshanz |
| 2017-126 | 10/05/2017 | 352 - Extrication of victim(s) from vehicle | County Road 29 | William Heins, Michael Medina , Patrick Fish, Frank Schlosser, Pat Mikkelsen , Marc Beoshanz , Cherie Rita , Michael Rita , Tom Stiles |
| 2017-127 | 10/07/2017 | 321 - EMS call, excluding vehicle accident with injury | 24390 Aviation AVE | Jesse Delgadillo, Michael Rita , Cherie Rita , Patrick Fish, Marc Beoshanz , Pat Mikkelsen |
| 2017-129 | 10/08/2017 | 440 - Electrical wiring/equipment problem, other | County Road 31 | Marc Beoshanz , Cherie Rita , Michael Rita , Tom Stiles, Jesse Delgadillo, Patrick Fish |
| 2017-130 | 10/08/2017 | 611 - Dispatched & cancelled en route | County Road 31 | Cherie Rita , Michael Rita , Patrick Fish, Tom Stiles |
| 2017-131 | 10/08/2017 | 611 - Dispatched & cancelled en route | 16151 Forest AVE | Patrick Fish, Frank Schlosser, Tom Stiles, Marc Beoshanz |
| 2017-132 | 10/09/2017 | 611 - Dispatched & cancelled en route | 840 Walnut LN | Cherie Rita , Michael Rita |
| 2017-133 | 10/09/2017 | 611 - Dispatched & cancelled en route | 196 East Grant AVE | Marc Beoshanz , William Heins, Michael Medina |
| 2017-134 | 10/12/2017 | 600 - Good intent call, other | 33250 County Road 31 | Jesse Delgadillo, Cherie Rita , Michael Rita , Marc Beoshanz , Pat Mikkelsen |
| 2017-135 | 10/12/2017 | 321 - EMS call, excluding vehicle accident with injury | 36925 Russell BLVD | Pat Mikkelsen , Steven Sheehan, Michael Rita , Cherie Rita , Tom Stiles, Marc Beoshanz |
| 2017-136 | 10/13/2017 | 321 - EMS call, excluding vehicle accident with injury | 27250 Pierce Ranch RD | Jesse Delgadillo, Cherie Rita , Michael Rita , Patrick Fish |
| 2017-137 | 10/13/2017 | 500 - Service Call, other | 35815 Yosemite AVE | Tom Stiles, Cherie Rita , Michael Rita , Patrick Fish |
| 2017-138 | 10/15/2017 | 611 - Dispatched & cancelled en route | County Road 31 | Jonathan Defty , Tom Stiles |
| 2017-139 | 10/17/2017 | 143 - Grass fire | County Road 95 | Michael Rita , Tom Stiles, Frank Schlosser, Patrick Fish, Jesse Delgadillo, Jonathan Defty |
| 2017-140 | 10/17/2017 | 143 - Grass fire | County Road 98 | Tom Stiles, William Heins, Pat Mikkelsen , Cherie Rita , Marc Beoshanz , Patrick Fish, Michael Rita , Frank Schlosser |
| 2017-141 | 10/17/2017 | 143 - Grass fire | County Road 99 | Tom Stiles, Marc Beoshanz , Frank Schlosser |
| 2017-142 | 10/21/2017 | 321 - EMS call, excluding vehicle accident with injury | 33250 County Road 31 | Tom Stiles, David Stiles , Patrick Fish |
| 2017-143 | 10/22/2017 | 321 - EMS call, excluding vehicle accident with injury | 36681 Russell BLVD | Tom Stiles, David Stiles , Steven Sheehan, Cherie Rita , Michael Rita , Jesse Delgadillo, Jonathan Defty ; Patrick Fish |
| 2017-145 | 10/24/2017 | 321 - EMS call, excluding vehicle accident with injury | 27250 Pierce Ranch RD | William Heins, Michael Medina , Tom Stiles, David Stiles |

Only REVIEWED incidents included

| INCIDENT # | DATE | INCIDENT TYPE | ADDRESS | PERSONNEL |
|------------|------------|--|-----------------------|--|
| 2017-147 | 11/05/2017 | 143 - Grass fire | County Road 98 | Cherie Rita , Michael Rita , Marc Beoshanz , Patrick Fish, Tom Stiles |
| 2017-148 | 11/09/2017 | 622 - No incident found on arrival at dispatch address | County Road 96 | Tom Stiles, Cherie Rita , Michael Rita , Marc Beoshanz , Frank Schlosser |
| 2017-149 | 11/13/2017 | 324 - Motor vehicle accident with no injuries. | 35130 Russell BLVD | Jesse Delgadillo, Michael Rita , Tom Stiles, Marc Beoshanz , Patrick Fish |
| 2017-151 | 11/17/2017 | 321 - EMS call, excluding vehicle accident with injury | 34545 Creeksedge RD | William Heins, Marc Beoshanz |
| 2017-153 | 11/25/2017 | 324 - Motor vehicle accident with no injuries. | 25170 Aviation AVE | Cherie Rita , Michael Rita , Jesse Delgadillo, Jonathan Defty , Pat Mikkelsen , Marc Beoshanz , Patrick Fish, Steven Sheehan |
| 2017-154 | 11/26/2017 | 322 - Motor vehicle accident with injuries | County Road 31 | Tom Stiles, David Stiles , Michael Rita , Jonathan Defty , Pat Mikkelsen , Steven Sheehan, Garret Beoshanz, Marc Beoshanz , Patrick Fish |
| 2017-155 | 12/06/2017 | 321 - EMS call, excluding vehicle accident with injury | 34737 County Road 29 | Jesse Delgadillo, Cherie Rita , Marc Beoshanz , Frank Schlosser |
| 2017-156 | 12/06/2017 | 321 - EMS call, excluding vehicle accident with injury | 27250 Pierce Ranch RD | Cherie Rita , Marc Beoshanz , Frank Schlosser, Jesse Delgadillo |
| 2017-157 | 12/07/2017 | 561 - Unauthorized burning | 27778 County Road 92F | Jesse Delgadillo, Garret Beoshanz, Marc Beoshanz , Michael Rita |
| 2017-158 | 12/15/2017 | 324 - Motor vehicle accident with no injuries. | County Road 31 | Marc Beoshanz , William Heins, David Stiles , Cherie Rita , Michael Rita , Patrick Fish |
| 2017-159 | 12/16/2017 | 561 - Unauthorized burning | 27778 county Road 92F | Jesse Delgadillo, David Stiles , Michael Rita , Cherie Rita , Marc Beoshanz , Pat Mikkelsen , Garret Beoshanz, Patrick Fish |
| 2017-160 | 12/16/2017 | 500 - Service Call, other | County Road 29 | Jesse Delgadillo, Pat Mikkelsen , Anna Warland, Cherie Rita , Michael Rita , Marc Beoshanz |
| 2017-161 | 12/16/2017 | 100 - Fire, other | 37750 Russell BLVD | Jesse Delgadillo, Cherie Rita , Michael Rita , David Stiles , Patrick Fish |
| 2017-162 | 12/18/2017 | 322 - Motor vehicle accident with injuries | County Road 31 | William Heins, Anna Warland, Marc Beoshanz , Dean Boswell, Patrick Fish, Frank Schlosser |
| 2017-163 | 12/21/2017 | 321 - EMS call, excluding vehicle accident with injury | 27250 Pierce Ranch RD | Tom Stiles, David Stiles , Jesse Delgadillo, Cherie Rita , Michael Rita , Marc Beoshanz , Dean Boswell, Anna Warland |
| 2017-164 | 12/22/2017 | 324 - Motor vehicle accident with no injuries. | County Road 27 | Dean Boswell, William Heins, Anna Warland, Tom Stiles, David Stiles , Frank Schlosser |
| 2017-166 | 12/29/2017 | 321 - EMS call, excluding vehicle accident with injury | County Road 98 | Tom Stiles, David Stiles , Marc Beoshanz , Anna Warland, Frank Schlosser |
| 2017-167 | 12/31/2017 | 671 - HazMat release investigation w/no HazMat | Russell BLVD | Tom Stiles, Cherie Rita , Michael Rita , Marc Beoshanz , Dean Boswell |
| 2017-168 | 12/31/2017 | 561 - Unauthorized burning | 33946 County Road 27 | Tom Stiles, Marc Beoshanz , Anna Warland, Dean Boswell |
| 2017-169 | 12/31/2017 | 611 - Dispatched & cancelled en route | 34105 County Road 25 | Marc Beoshanz , Tom Stiles, Anna Warland |

Only REVIEWED incidents included

20

West Plainfield Fire Protection District

24901 Road 95, Davis, California 95616 • (530) 756-0212

**Minutes – December 19, 2017
West Plainfield Fire Protection District Board of Commissioners**

1. CALL TO ORDER

The meeting was called to order at 7:01 pm by President James McMullen. Present were:

Commissioners: McMullen, Beoshanz, Yeager, Hjerpe and Guarino
Staff: Assistant Chief Bill Heins, Chief Cherie Rita and Clerk Sharon Grafton

2. REVIEW DISCUSSION OF BILLS

a. Approve payment of bills

Motion by: Commissioner Guarino
2nd: Commissioner Yeager

To approve the bills in the amount of \$3,598.15.

Passed: Unanimously

3. PUBLIC COMMENT

None

3. LILLARD HALL

- a. Lillard Hall Business
No new business
- b. Lillard Hall Reports

Motion by: Commissioner Guarino
2nd: Commissioner Yeager

To approve the Lillard Hall Report

Passed: Unanimously

- c. Lillard hall Committee Report Ad Hoc
 - i. Financial Analysis Report
Moved to next meeting
 - ii. Bank Account – Should it be interest bearing

Motion by: Commissioner Hjerpe
2nd: Commissioner Guarino

To change account to interest bearing account.

Passed: Unanimously

- iii. Bank Account – Should Committee Chair be signatory on account
Committee did not discuss. Moved to next meeting.

v. Landscaping and Fencing
Moved to next meeting.

d. Lillard Hall Painting Committee Report
No meeting, no report.

5. **FINANCIALS**

a. Deposits
4 Deposits totaling \$2,717.48

Motion by: Commissioner Guarino
2nd: Commissioner Yeager

To approve the deposits totaling \$2,717.48.

Passed: Unanimously

b. Financial Reports
Chief Rita pointed out the Board that there were items on the Fund Balances that were incorrect and the County was working on fixing them and have not after several attempts. She suggested that Supervisor Chamberlain be contacted if this isn't resolved shortly in hopes that he can help expedite this. **By consensus** it was agreed that Chief Rita should contact Supervisor Chamberlain if this is not resolved with the County soon.

6. **NEW BUSINESS**

a. Discussion/Action – Annual Personnel Evaluation – Mike Medina
Mike Medina was not present but stated that the discussion could be held in open session. Assistant Chief Heins went over Mike Medina's performance and stated that it was above average in most categories and recommended a one-time salary augmentation.

Motion by: Commissioner Guarino
2nd: Commissioner Hjerpe

To accept the overall performance review for Mike Medina.

Passed: Unanimously

b. Discussion/Action – One-time Salary Augmentation – Mike Medina.
Assistant Chief Heins recommended to the Board that Mike Medina receive a one-time salary augmentation.

Motion by: Commissioner Guarino
2nd: Commissioner Hjerpe

To award a one-time salary augmentation of \$1,000 to Mike Medina.

Passed: Unanimously

c. Discussion/Action – Annual Personnel Evaluation 2016=2017 – Bill Heins
CLOSED SESSION = 8:00 – 8:45pm

Report out of closed session: There was discussion on Assistant Chief Heins evaluation from 12-1-15 thru 12-1-16 and 12-1-16 thru 12-1-17. The evaluation will be put in Assistant Chiefs Personnel File showing that he met and exceeded expectations.

- d. Discussion/Action – Financial Assistance Letter to the County Board of Supervisors.
Commissioner Yeager prepared a letter for discussion to be sent to the County Board of Supervisors and to be signed by each Commissioner in regard to funding. This letter requested that a portion of the funds from the Rural Community Fund be awarded to West Plainfield Fire Protection District.

Motion by: Commissioner Beoshanz
2nd: Commissioner Guarino

To direct the Board of Commissioners to sign the letter and send to Supervisor Chamberlain.

Passed: Unanimously

7. OLD BUSINESS

- a. Discussion/Action on Mill Stone Monument Update
Chief Rita informed the Board that she had discussed the wording for the plaque to be put on the Monument with the Volunteers and they suggested that it should memorialize everyone that has been a part of the West Plainfield Fire Station since the beginning.

President McMullen asked that Commissioners Beoshanz and Yeager meet with the volunteer and come up with acceptable wording for the plaque and present it to the Board at the next meeting for approval.

8. CHIEF'S REPORT

Chief Rita informed the Board that an aviation radio has been donated by Ray Ferrell and SkyDance's parent company to the District. A thank you note was sent by the Fire Department and it should be placed into service shortly.

9. ASSISTANT CHIEF REPORT

Assistant Chief Heins informed the Board of a few items.

- He finished the Hazmat survey.
- The well was tested by the state and AC Heins will test it again to validate the report received shortly after the first of the year.
- There were 2 illegal burns that we stopped and were reported to Air Quality.
- Working with Chief Rita on an Assistance to Firefighters grant.

10. VOLUNTEER ACTIVITIES REPORT

President Patrick Fish was not able to attend and Chief Rita stated that he had asked her to thank the Board for attending the Christmas Dinner.

11. COMMITTEE REPORTS

- a. Standing Committees

- i. Benefits Committee Report (Hjerpe, Guarino)– No meeting, no report.
 - ii. Budget Committee Report (Yeager, Hjerpe) – No meeting, no report.
 - iii. Personnel Committee Report (Hjerpe, Guarino) –No Meeting, no report But will be evaluating the goals and objectives of the Assistant Chief.
 - iv. Extended Coverage/Resident Firefighter Program Committee (Beoshanz, Yeager)
 - Commissioner Yeager stated that the letter reviewed and signed earlier is part of the extended coverage issues.
- b. Ad Hoc Committees
- i. Policy Review Committee (Beoshanz, Guarino)– No meeting, no report.
 - ii. Animal Rescue Training Committee (McMullen, Hjerpe)- next meeting was set for December 28th at 11:00am at the Fire Station.
 - iii. Mutual Aid Committee (Yeager Guarino) – Report presented but amendments needed. Chief Rita noting changes.

Motion by: Commissioner Yeager
2nd: Commissioner Hjerpe

To accept the Mutual Aid Report as modified.

Passed: Unanimously

Agreed it should be reviewed each year.

12. BUREAU OF INDIAN HEALTH SERVICE (BHHS) LIASION REPORT
 No activity

13. TRAINING LIASION REPORT
 Commissioner Yeager informed the Board that the Officers are coordinating and presenting the training as a group. This will hopefully get more people involved.

14. FIRE PREVENTION LIASION REPORT
 Nothing to report.

15. MAJOR EQUIPMENT LIASION REPORT
 The tank on W230 has a minor tank leak. Assistant Chief Heins is working with Assistant Chief Stiles to look the tank over and discussion with Commissioner Beoshanz. Will bring back to next meeting.

16. CONSENT CALENDAR
 Nothing on Consent Calendar.

17. MINUTES
 a. Approval of November 19, 2017 Board Meeting Minutes

Move to approve minutes as corrected.

Motion by: Commissioner Guarino
2nd: Commissioner Yeager

Passed: Unanimously

18. CLERKS' REPORT

Clerk Grafton stated that in light of the discussion on performance reviews that she had never had a performance review since she came on board in 2008 and asked if she should be getting them. President McMullen stated that she should and would she bring back her goals and objectives to the next meeting.

19. OPEN FORUM

Commissioner Beoshanz informed the Board that he had noticed the trees on County Road 30 are so overgrown they have become a hazard to people driving that road. He suggested the County be notified of the dangers on County Road 30 between 96 and 98. All agreed.

20. Calendar

The next regularly scheduled meeting of the Board of Fire Commissioners will be Tuesday January 16, 2018. Commissioner McMullen stated he would not be present and asked if there would be a quorum or if the meeting should be moved. All agreed the meeting should remain on the 16th of January. Commissioner Beoshanz stated he may be absent as well but there would still be a quorum.

Motion by: Commissioner Guarino
2nd: Commissioner Beoshanz

To adjourn,

Passed: Unanimously

Meeting adjourned 9:47pm

President

Clerk