

West Plainfield Fire Protection District

24901 County Road 95, Davis, California 95616 (530)756-0212

BOARD OF COMMISSIONERS – REGULAR MEETING May 18, 2021 at 7:00 PM

To be held via Video and Teleconference
Video Meeting Information

<https://zoom.us/j/98831083439?pwd=QjdISXQ3L0xpaThSSGRra3dCbGhZz09>

Meeting ID: 988 3108 3439

Passcode: 242565

Phone Meeting Information

Dial by phone +1 669 900 6833

Remote Meeting Locations: 25258 County Road 95, Davis, CA 95616
34791 Creeksedge Road, Davis, CA 95616
34905 Creeksridge Road, Davis, CA 95616
37007 Russell Boulevard, Davis, CA 95616
26213 County Rd 96, Davis, CA 95616

- 1) Call the Meeting to Order and Establish Quorum
- 2) Public Comment
- 3) Old Business
 - a) Update – Weed Abatement (BC Wilson)
 - b) Update – Yolo County Fire Sustainability Committee (Was 172 Funds) (AC Stiles)
- 4) Lillard Hall
 - a) Manager Report (Hall Manager Gonzalez)
 - b) Discussion / Action – Lillard Hall door replacement quote award (Hall Manager Gonzalez)
- 5) New Business
 - a) Discussion / Action – Out of District Volunteer Applications (Chief Rita)
 - b) Discussion/Action – YCPARMIA
 - i) Adopt - Resolution to Join ERMA (BC Wilson)
 - ii) Authorize Signature - Letter of Intent to Join ERMA (BC Wilson)
 - c) Discussion/Action – Standing Committees – Reports (President McMullen)
Standing Committees
 - i) Benefits and Budget Committee – **Hjerpe**, Amy
 - ii) Personnel Committee – **Guarino**, Amy
 - iii) District Funding and Development Committee - **Yeager**, Hjerpe
 - iv) IHS Committee - **McMullen**, Guarino
 - v) Lillard Hall Committee – **Yeager**, Amy
 - d) Discussion/Action – Liaison Reports (President McMullen)
 - i) Fire Prevention/Investigation – **McMullen**
 - ii) Training – **Yeager**

iii) Large Equipment/Facilities – **McMullen**

- 6) Fire Chief's Report (Chief Rita)
- 7) Battalion Chief's Report (BC Wilson)
- 8) Clerks Report
 - a) Discussion/Action – West Plainfield Fire Protection District Bill Review
 - b) Approval of Prior Board Meeting Minutes (Clerk Gonzalez)
 - i) Regular Meeting of April 20, 2021
- 9) Open Forum
- 10) Next regular Board meeting on June 15, 2021, unless another date is agreed upon.
- 11) Meeting Adjourned (President McMullen)



MON 5/11 11am-12pm

TREE SERVICE WORK PROPOSAL

1296 EAST GIBSON RD., PMB 231 WOODLAND, CA. 95776
 WOODLAND 530.662.0547 • DAVIS 530.757.2548 • VACAVILLE 707.447.7800

Bid Date: 5/17/21

MICHAEL PRYOR
 CERTIFIED ARBORIST ISA #WE-12325A
 STATE CONT. LIC. #751206
 DAVE MERCADO
 CERTIFIED ARBORIST ISA #WE-73111A

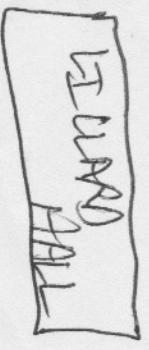
Member:
 We employ certified arborists and tree workers to care for your trees.
 International Society of Arboriculture,
 Tree Care Industry Association

Submitted By: Mike & Jennifer
 SITE ADDRESS: COUNTY ROAD 95
 24901 DAVIS 95610

NAME & BILLING ADDRESS:
 Lillard Hall (event center)

PHONE# 530-771-7910 Brenda
 PHONE#
 EMAIL:

SITE MAP:



- ①
- ③
- ④
- ⑤

- ⑥
- ⑦
- ⑧
- ⑨
- ⑩
- ⑪

TREE SPECIES	LOCATION	WORK PROPOSED:	REMOVE WOOD	CHIP BRUSH CLEAN-UP	PRICE	HOURS
ASH	12	RESHAPE - DEADWOOD - THEN 100% -	✓	✓		
ASHES	34	SHAPE TO CO-EXIST WITH RAY-WOODS -	✓	✓		
		ASHES - THEN - DEADWOOD -				
OLANS	5-11	RAISE LOWER CANOPIES TO 11' -	✓	✓		
		OVER PARKING LOT - SHAPE UP FOR CARS TO PARK UNDER - # 11, RAISE -				
		N - REMOVE 5 ABOVE ROOF				

CLEANING shall consist of the selective removal of one or more of the following items: dead, dying, or diseased branches, weak branches and waterspouts.
 THINNING Shall consist of the selective removal of branches to increase light penetration, air movement, and reduce weight.
 RAISING Shall consist of the removal of the lower branches of the tree to provide clearance, measured from the ground to the roof to the lowest branch.
 REDUCTION OR SHAPING decreases the height and/or spread of a tree. Branches are cut back in length and/or height to an appropriate side branch that is ideally 1/3 to 1/2 the size of the branch removed.
 VISTA PRUNING is selective thinning of framework limbs or specific areas of the crown to allow a view of an object from a predetermined point.
 RESTORATION pruning should improve the structure, form and appearance of trees which have been severely headed, vandalized, or storm damaged.

COMMENTS: 10% DISCOUNT INCLUDED - RAFA'S
 ② USEM BRAS - TEAM
 ① GUMBERMEN - GS

- Stump Grinder
- Chip Truck
- Aerial Lift
- Log Truck
- Dump Truck
- Crane

For your protection, we carry full liability insurance and workers compensation. Insurance certificates available upon request.
 NOT RESPONSIBLE FOR DAMAGE TO IRRIGATION LINES WHEN STUMP GRINDING.
 ADDITIONAL CHARGES FOR REPAIR. MULCH WILL BE LEFT AT SITE.
 Above prices and specifications are hereby accepted. You are authorized to complete the work as specified.
 Terms: Payable upon completion unless otherwise prearranged.

Client Signature or Phone in Acceptance

Date

TOTAL BID \$ 3,400.00



Sacs Door & Gate, CORP
 5150 Fair Oaks Blvd #313
 Carmichael, CA 95608
 916-442-7243

Estimate 6968379
 Job 6967995
 Estimate Date 3/23/2021
 Customer PO

Billing Address
 Lillard Hall
 24901 County Road 95
 Davis, CA 95616 USA

Job Address
 Lillard Hall
 24901 County Road 95
 Davis, CA 95616 USA

Estimate Details

Estimate

Task #	Description	Quantity	Your Price	Your Total
EST	MAIN DOOR	1.00	\$9,870.00	\$9,870.00

PAIR 3-0 x 6-8 x 1 3/4" 18 gauge hollow metal door
 Removable Center Mullion (See attached example pictures)
 Ball Bearing Hinges
 Panic hardware
 Lever lock Trim
 Surface mounted closers
 Center seal
 Door sweeps
 72" Thresholds

SIDE DOOR

PAIR 3-0 x 6-8 x 1 3/4" 18 gauge hollow metal door
 Removable Center Mullion (See attached example pictures)
 Ball Bearing Hinges
 Panic hardware
 Lever lock Trim
 Surface mounted closers
 Center seal
 Door sweeps
 72" Thresholds

Middle Door

PAIR 3-0 x 6-8 x 1 3/4" 18 gauge hollow metal door
 Removable Center Mullion (See attached example pictures)
 Ball Bearing Hinges
 Panic hardware
 Lever lock Trim
 Surface mounted closers
 Center seal
 Door sweeps
 72" Thresholds

** Reuse existing frames

**AL Finish on all Hardware

**Our In house Locksmith will key the same to match the existing key (We will need a picture of the key prior to order to match key type to match)

**Door slabs Come in Gray Primered

Potential Savings	\$0.00
Sub-Total	\$9,870.00
Tax	\$0.00
Total	\$9,870.00

I authorize this estimate in the amount of \$9,870.00.

By paying the due balance on invoices provided, the Client hereby acknowledges that all requested service items for this date and/or any other dates listed above in the description section of the table, have been performed and have been tested showing successful satisfactory repair, unless otherwise stated on the invoice, in which labor service charges still apply if any repairs have been made. By accepting this invoice, the Client agrees to pay in full the amount listed in the Total section of the invoice.

All Special Orders are subject to a 50% down payment and DEPOSITS ARE NONREFUNDABLE

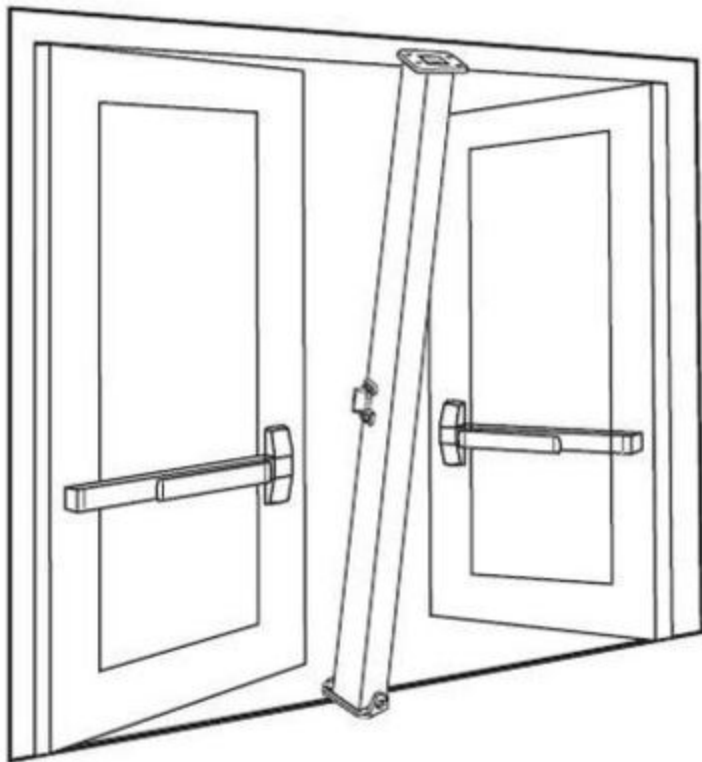
Canceled/NSF/Returned Checks are subject to a \$50 Charge. All payments are due at time of service. Late payments will be subject to late fees[\$15/ day and 3% interest.]

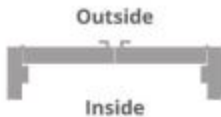
If due to non-payment and a lien on the property is placed, customer will be responsible for the \$300 Lein Fee plus the cost of parts and labor and any attorney /legal/court fees.

If due to non-payment customer is taken to small claims then customer will be responsible for any and all legal fees associated plus the cost of the original invoice including late fees and interest.

\$29 Service Call Fee Will be applied to all warranty calls past 30 days from the original service date. Minimum Labor charge will be applied to any additional work at rate of \$89.

SACS warranty service calls available Monday through Friday 9 am to 5 pm





Both (w/ removable center mullion, rim exit devices and door closers)

License #722434
SBC #: 23419
DIR# 100000912



10235 Systems Pkwy Ste B
Sacramento CA 95827
(916) 386-6003 sales@idc-sac.com

Company:
Lillard Hall
24901 Co Rd 95
Davis CA 95616

Location:
24901 Co Rd 95
Davis CA 95616

Proposal #: 30534
Date: 05/12/2021
Proposed By:
Christopher J Voyvodich

Attn: Brenda
Phone: 530-771-7910
Email: lillardhall@westplainfieldfire.com

Proposal

In Existing Opening:

Remove existing doors, hardware and dispose of at customer's discretion
Furnish and install new doors and hardware as per bid

Includes:

Front and rear openings

- (4) 3-0 x 6-8 x 1 3/4" 18 gauge hollow metal doors primer finish
- (12) 4 1/2" x 4 1/2" NRP ball bearing hinges 626 finish
- (4) Von Duprin 2227EO x LBR SVR panic hardware AL finish
- (2) Von Duprin 230L trim AL finish
- (4) surface mounted closers AL finish
- (2) 303AS center seal AL finish
- (4) 36" door sweeps AL finish
- (2) 72" Thresholds AL finish

reuse existing frame

all keying, painting and patching by others

Middle pair

- (2) 3-0 x 6-8 x 1 3/4" 18 gauge hollow metal doors primer finish
- (6) 4 1/2" x 4 1/2" NRP ball bearing hinges 626 finish
- (2) Von Duprin 2227EO x LBR SVR panic hardware AL finish
- (1) Von Duprin 230L trim AL finish
- (2) surface mounted closers AL finish
- (1) 303AS center seal AL finish
- (2) 36" door sweeps AL finish
- (1) 72" Thresholds AL finish

reuse existing frame

all keying, painting and patching by others



Discovery Door INC.

Recommended by Reputation

4440 Yankee Hill Rd., Rocklin, CA 95677

Phone: 916.315.1834 / Fax: 916.625.9433

discoverydoor.com Contractor's License #670667

PROPOSAL

Date: 05/11/21

Proposal #: AP21-051121

Based on drawings dated:

CONTRACTOR

WEST PLAINFIELD FIRE DEPARTMENT

PROJECT NAME

LILLARD HALL
24901 COUNTY RD 95
DAVIS, CA 95616

CONTACT

PHONE / FAX

SALES

INSTALLATION

TERMS

DELIVERY

BRENDA GONZALEZ

530-771-7910

ANDY PAUL

DISCOVERY DOOR

DISCOVERY DOOR

QTY

DESCRIPTION

DOORS

3

PAIR 3068 1-3/4" 18GA A60 FLUSH HM DOOR PREPPED 3 4.5" BUTTS, 99L, TOP CAP ACTIVE LEAF 3 4.5" BUTTS, 99EO, TOP CAP INACTIVE LEAF

FRAMES

EXISTING TO REMAIN

HARDWARE

18

BB1191NRP 4.5 X 4.5 630 HINGE

3

99L 3' 626 RIM PANIC

3

99EO 3' 626 RIM PANIC

3

RE-USE RIM CYLINDER

3

4954 7-3 SPRAYED ALUMINUM REMOVABLE MULLION

6

8916DS 689 CLOSER

6

8197AA 36" SWEEP

3

545A 72" THRESHOLD

6

1885-BK 17' SEAL

2

MISCELANEOUS SCREWS FOR ADJUSTING TWO EXISTING OPEINGS

FURNISH and INSTALL, DELIVERY and TAX INCLUDED: \$ 20,993

CLARIFICATIONS & EXCLUSIONS

PROPOSAL IS VALID FOR 30 DAYS FROM BID DATE

All install to be done Non Prevailing wage, standard working hours, non-union.

Card readers, low voltage power and wiring provided and installed by others.

Final keying by others.

Grouting and or insulating frames excluded.

Wipe down and final cleaning by others.

YCPARMIA

April 29, 2021



1

What is ERMA?

- Public entity risk pool reducing member agencies' employment practices exposures:
 - ✓ Proactive claims & litigation management
 - ✓ Training & education
- 200+ public agencies
- CAJPA Accreditation with Excellence



2

Membership

3

Coverage Structure

Recommended SIRs	Payroll Range
\$25K	<\$10M
\$50K	<\$25M
\$75K	<\$30M
\$100K, \$250K, \$350K or \$500K	<\$50M

4

Program Advantages

- Share cost of risk
- Determine scope of coverage
- Develop programs
- Target performance standards
- Proactive litigation management



5

Litigation Management: Investigation and Defense of Claims

- Litigation Management
- Investigations
- Defense of the Claim



6

Reporting Claims

- Claim: oral or written notice to the Covered Party (member) that an Employee alleges a Wrongful Employment Practice.
- Reporting: Late reported claims are strongly disfavored. Relief from denial of coverage for a claim reported more than 30 days late shall not be granted, absent extraordinary circumstances as determined by the Board.



7

Defense Panel

- Jackson Lewis P.C.
- Liebert Cassidy Whitmore
- Bertrand Fox, Elliott, Osman & Wenzel
- Best, Best & Krieger LLP
- Carpenter, Rothans & Dumont
- Casey Law Group
- Lozano Smith
- Porter Scott
- Richards, Watson & Gershon
- Skane Wilcox LLP



8

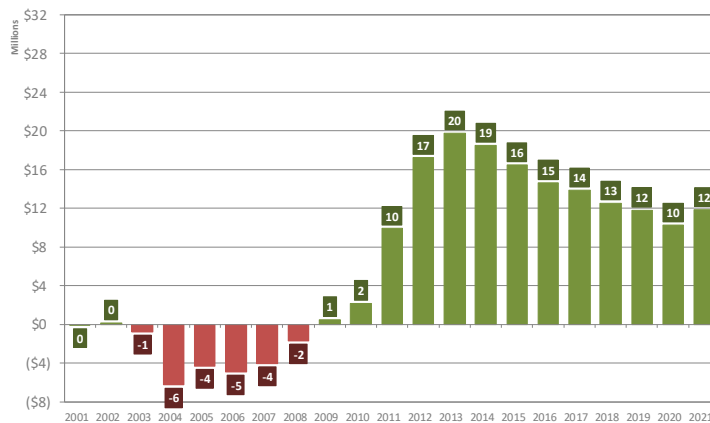
Financial Advantages

- Conservatively funded – 80% confidence level
- Rates based upon JPA and individual member experience
- Capped individual member experience modifier
- Flexibility of SIRs
- Dividend plans and incentives – \$23.8M over the last eight program years



9

Fiscal Year Net Position History Balances at June 30, 2020



*2021 as of Dec. 31, 2020



10

Program Services

- Live & Online Training
- Employee Protection Line
 - 24/7 access – telephone or online
- Attorney Hotline
- Training & Risk Management Program



11



12

Sample Resolution
Authorizing Participation in ERMA
WEST PLAINFIELD FIRE PROTECTION DISTRICT

**RESOLUTION OF THE WEST PLAINFIELD FIRE PROTECTION DISTRICT
AUTHORIZING PARTICIPATION IN
THE EMPLOYMENT RISK MANAGEMENT AUTHORITY**

WHEREAS, the WEST PLAINFIELD FIRE PROTECTION DISTRICT wishes to obtain Employment Practices Liability coverage for the period MAY 18, 2021; and

WHEREAS, the Employment Risk Management Authority (ERMA) is a self-insured joint powers authority created for the sole purpose of Employment Practices Liability Coverage. ERMA is comprised of various public entities who risk share up to \$1 million against potentially unlawful employment practices and discrimination claims; and

WHEREAS, ERMA formed primarily due to the fact that government entities have not historically been able to secure Employment Practices Liability (EPL) coverage at a competitive cost through the commercial insurance marketplace; and

WHEREAS, ERMA has met all of the high professional standards established by the California Association of Joint Powers Authorities (CAJPA) in the areas of governance, finance, claims control, safety and loss control and ERMA is fully accredited by CAJPA. CAJPA's accreditation process requires reviews by independent consultants in the areas of accounting, claims adjusting, and actuarial analysis; and

WHEREAS, ERMA provides services to both Joint Powers Insurance Authorities and individual public entities; and

WHEREAS, the WEST PLAINFIELD FIRE PROTECTION DISTRICT has determined that it is in the best interest to become a member of ERMA for the purpose of obtaining Employment Practices Liability coverage; and

WHEREAS, ERMA requires the WEST PLAINFIELD FIRE PROTECTION DISTRICT to pass a resolution expressing the desire and commitment of the WEST PLAINFIELD FIRE PROTECTION DISTRICT's participation in ERMA, which requires a three year

minimum participation period. WEST PLAINFIELD FIRE PROTECTION DISTRICT also understands our entity will be bound by the provisions in the ERMA Joint Powers Agreement just as though it were fully set forth and incorporated herein whether our entity had signed it individually or through an underlying Joint Powers Insurance Authority.

NOW, THEREFORE, BE IT RESOLVED BY THE WEST PLAINFIELD FIRE PROTECTION DISTRICT:

THAT, the WEST PLAINFIELD FIRE PROTECTION DISTRICT approves participation in ERMA MAY 18, 2021; and

THAT, the (*Executive Director/or City Manager*) on behalf of the WEST PLAINFIELD FIRE PROTECTION DISTRICT is hereby authorized to take any and all actions necessary to implement the foregoing resolution.

I hereby certify that the foregoing resolution is a full, true and correct copy of a resolution passed by WEST PLAINFIELD FIRE PROTECTION DISTRICT on MAY 18, 2021.

Secretary/Executive Director

ADOPTED: MAY 18, 2021

RESOLUTION NO. 21-01

Employment Risk Management Authority (ERMA) *Intent to Participate*

Entity or JPA Name: _____

Contact Person: _____

Mailing Address: _____

Telephone: (____) _____ FAX: (____) _____ E-mail: _____

Please check the appropriate box(s):

Having received an indication for membership participation in the ERMA program, we agree to participate effective July 1, 2021, at the following retention level.

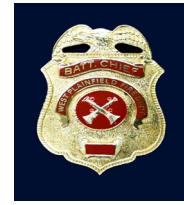
\$25K \$50K \$75K \$100K \$250K \$500K

We are presently unable to commit to program participation but would appreciate receiving additional information concerning ERMA. Please provide us with: _____

Signature of representative authorized to bind the entity or JPA: _____

Please return this form to:

Sedgwick
1750 Creekside Oaks Drive, #200, Sacramento, CA 95833
Attention: Jennifer Jobe, Executive Director
Jennifer.jobe@sedgwick.com
FAX: (916) 244-1199



Battalion Chief Report

05/2021

Eric L. Wilson, Battalion Chief

18 May 2021 / 1900 hr / Zoom meeting

Calls for Service (4/15/15 2021)

- Total Responses - 19 calls for service
- Significant Incidents
 - Skydiver with Moderate Injuries @ Skydance
 - Hay Storage Fire @ Gombos
 - Vegetation Fire - County Rd. 29

Weed Abatement

- All Parcels in District have been inspected by Volunteer Staff (346 addresses/parcels)
- Total man hours to complete inspections (16.5 hrs)
 - Lee, Maggenti, Wler
- 21 of parcels which will require abatement notification

Sacred Oaks

- Initial construction continues, still estimated 3-6 months until operational.
- Billing has been completed for monthly monitoring service to date.
- Quarterly inspection was completed and billed in April.

Airport

- Nothing to report at this time

Personnel

- Lt. Tony Mirillo started as a full time officer replacing Capt. Booth after his resignation and redesignation as a Relief Firefighter.
- Capt. Bravo will be taking intermittent time off for FMLA in the coming months.

COVID-19

- Statistics for Yolo County as of 5/13/21
 - Yolo County in Orange Tier
 - 14 new cases for that day is consistent with averages over last month (numbers have fluctuate between 4-26)
 - Both county hospitals have 2 admitted patients, however none of the 4 are in the ICU.
 - Yolo County is following state guidelines and not CDC until directed otherwise, meaning mask mandates remain in place (as of 05/15/21)

Upcoming Issues

- None at this time

West Plainfield Fire Department (CA)

Davis, CA

This report was generated on 5/15/2021 3:12:13 PM



Responding Personnel with Apparatus Times per Apparatus per Incident

Start Date: 04/15/2021 | End Date: 05/15/2021

Apparatus	Personnel	# Pers.	Alarm	Dispatch	Enroute	On Scene	Cancelled	Cleared	In Service	Disp. to Clear/Cancel	Disp. To In Service
2021 - 077 (321 - EMS call, excluding vehicle accident with injury) - 24390 Aviation AVE											
B230	Maggenti, Peter A; Rita , Cherie	2	04/17/2021 09:14	04/17/2021 09:18	04/17/2021 09:18	04/17/2021 09:24		04/17/2021 09:51	04/17/2021 10:08	0:33	0:50
B330	Stiles , David; Stiles, Tom	2	04/17/2021 09:14	04/17/2021 09:17	04/17/2021 09:17	04/17/2021 09:21		04/17/2021 09:51	04/17/2021 10:08	0:34	0:51
E30	Booth, Michael; Scott, Joel	2	04/17/2021 09:14	04/17/2021 09:14	04/17/2021 09:17	04/17/2021 09:17		04/17/2021 09:51	04/17/2021 10:08	0:37	0:54
Other	Beoshanz, Garret; Sheehan, Steven; Wiler, Steve	3									
										Total Incident Time	0:54
2021 - 078 (321 - EMS call, excluding vehicle accident with injury) - 24321 County Road 96 RD											
B230	Maggenti, Peter A; Rita , Cherie	2	04/17/2021 19:16	04/17/2021 19:20	04/17/2021 19:20	04/17/2021 19:22		04/17/2021 19:54	04/17/2021 19:54	0:34	0:34
B330	Stiles , David; Stiles, Tom	2	04/17/2021 19:16	04/17/2021 19:20	04/17/2021 19:20	04/17/2021 19:22		04/17/2021 19:54	04/17/2021 20:08	0:34	0:48
E30	Booth, Michael	1	04/17/2021 19:16	04/17/2021 19:17	04/17/2021 19:17	04/17/2021 19:23		04/17/2021 19:53	04/17/2021 20:08	0:36	0:51
Other	DeBonis, Nick M	1									
										Total Incident Time	0:51
2021 - 79 (142 - Brush or brush-and-grass mixture fire) - Cr 88											
Other	Beoshanz, Garret; Stiles , David; Stiles, Tom	3									
W30	Fish, Patrick	1	04/20/2021 11:36	04/20/2021 11:50	04/20/2021 11:52	04/20/2021 12:08		04/20/2021 12:40	04/20/2021 12:44	0:50	0:54
										Total Incident Time	0:54
2021 - 080 (311 - Medical assist, assist EMS crew) - County Road 95A											
B230	Stiles , David	1	04/23/2021 11:16	04/23/2021 11:20	04/23/2021 11:20	04/23/2021 11:21		04/23/2021 11:25	04/23/2021 11:25	0:05	0:05
E30	LaTour, Larry J	1	04/23/2021 11:16	04/23/2021 11:17	04/23/2021 11:17	04/23/2021 11:23		04/23/2021 11:25	04/23/2021 11:27	0:08	0:10
Other	Beoshanz, Garret; Fish, Patrick; Wiler, Steve	3									
										Total Incident Time	0:10
2021 - 081 (311 - Medical assist, assist EMS crew) - 22440 County Road 95											
E30	LaTour, Larry J	1	04/24/2021 19:07	04/24/2021 19:09	04/24/2021 19:09	04/24/2021 19:14		04/24/2021 19:20	04/24/2021 19:26	0:11	0:17
Other	Beoshanz, Garret; Fish, Patrick	2									
										Total Incident Time	0:17

Total Incident Time is defined as the period of time between the EARLIEST Dispatch Time and the LATEST In Service time. Only Reviewed incidents are included.



emergencyreporting.com

Doc Id: 1519

2021 - 082 (161 - Outside storage fire) - 31505 County Road 26											
Other	Maggenti, Peter A; Stiles , David	2									
W230	Beoshanz, Marc; Fish, Patrick	2	04/25/2021 18:54	04/25/2021 19:08	04/25/2021 19:08	04/25/2021 19:19		04/25/2021 21:17	04/25/2021 21:37	2:09	2:29
W30	Bravo, Scott	1	04/25/2021 18:54	04/25/2021 19:01	04/25/2021 19:01	04/25/2021 19:12		04/25/2021 21:17	04/25/2021 21:37	2:16	2:36
										Total Incident Time	2:36

2021 - 083 (321 - EMS call, excluding vehicle accident with injury) - County Road 98											
B330	Stiles , David; Stiles, Tom	2	04/26/2021 13:54	04/26/2021 13:57	04/26/2021 13:57		04/26/2021 13:58		04/26/2021 14:05	0:01	0:08
E30	Bravo, Scott	1	04/26/2021 13:54	04/26/2021 13:55	04/26/2021 13:55	04/26/2021 13:58		04/26/2021 13:59	04/26/2021 14:12	0:04	0:17
Other	Beoshanz, Garret; Fish, Patrick; Wilson, Eric L	3									
										Total Incident Time	0:17

2021 - 084 (611 - Dispatched & cancelled en route) - County Road 31											
B230	Maggenti, Peter A; Rita , Cherie	2	05/01/2021 11:33	05/01/2021 11:36	05/01/2021 11:36		05/01/2021 11:43		05/01/2021 11:43	0:07	0:07
B330	Stiles , David	1	05/01/2021 11:33	05/01/2021 11:36	05/01/2021 11:36		05/01/2021 11:43		05/01/2021 11:43	0:07	0:07
E30	Booth, Michael	1	05/01/2021 11:33	05/01/2021 11:35	05/01/2021 11:35		05/01/2021 11:43		05/01/2021 11:43	0:08	0:08
Other	Fish, Patrick; Wiler, Steve	2									
										Total Incident Time	0:08

2021 - 085 (142 - Brush or brush-and-grass mixture fire) - Pleasant View Rd											
Other	Beoshanz, Marc; Beoshanz, Garret; Dudek, Jackson; Rita , Cherie; Stiles , David; Wiler, Steve	6									
W30	Booth, Michael; Maggenti, Peter A	2	05/01/2021 18:03	05/01/2021 18:06	05/01/2021 18:08	05/01/2021 18:22		05/01/2021 19:16	05/01/2021 19:46	1:10	1:40
										Total Incident Time	1:40

2021 - 086 (463 - Vehicle accident, general cleanup) - County Road 29A											
B330	Stiles , David	1	05/07/2021 07:48	05/07/2021 07:51	05/07/2021 07:51		05/07/2021 07:56		05/07/2021 07:56	0:05	0:05
E30	Stiles, Tom	1	05/07/2021 07:48	05/07/2021 07:50	05/07/2021 07:50	05/07/2021 07:58		05/07/2021 08:08	05/07/2021 08:08	0:18	0:18
										Total Incident Time	0:18

2021 - 087 (143 - Grass fire) - County Road 29											
B330	Stiles , David	1	05/07/2021 07:57	05/07/2021 07:57	05/07/2021 07:57	05/07/2021 08:01		05/07/2021 12:53	05/07/2021 13:15	4:56	5:18
E30	Stiles, Tom	1	05/07/2021 07:57	05/07/2021 08:08	05/07/2021 08:08	05/07/2021 08:15		05/07/2021 12:53	05/07/2021 13:15	4:45	5:07
Other	Fulton, Andrew; Warland, Anna Bay	2									
W30	Fish, Patrick	1	05/07/2021 07:57	05/07/2021 08:13	05/07/2021 08:13	05/07/2021 08:18		05/07/2021 12:49	05/07/2021 13:15	4:36	5:02
										Total Incident Time	5:18

Total Incident Time is defined as the period of time between the EARLIEST Dispatch Time and the LATEST In Service time. Only Reviewed incidents are included.



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2021 - 088 (322 - Motor vehicle accident with injuries) - County Road 95											
B330	Stiles , David	1	05/07/2021 14:20	05/07/2021 14:20	05/07/2021 14:20	05/07/2021 14:20		05/07/2021 14:30	05/07/2021 14:36	0:10	0:16
										Total Incident Time	0:16
2021 - 089 (143 - Grass fire) - County Road 29											
B30	Stiles, Tom	1	05/07/2021 14:36	05/07/2021 14:38	05/07/2021 14:38	05/07/2021 15:07		05/07/2021 17:56	05/07/2021 18:15	3:18	3:37
B330	Stiles , David	1	05/07/2021 14:36	05/07/2021 14:38	05/07/2021 14:38	05/07/2021 14:39		05/07/2021 17:56	05/07/2021 18:15	3:18	3:37
Other	Wiler, Steve	1									
										Total Incident Time	3:37
2021 - 090 (111 - Building fire) - 37188 County Road 28											
B230	Rita , Cherie	1	05/08/2021 01:02	05/08/2021 01:07	05/08/2021 01:07	05/08/2021 01:28		05/08/2021 09:35	05/08/2021 09:40	8:28	8:33
B30	DeBonis, Nick M	1	05/08/2021 01:02	05/08/2021 01:32	05/08/2021 01:32	05/08/2021 01:32		05/08/2021 09:50	05/08/2021 09:59	8:18	8:27
B330	Stiles , David	1	05/08/2021 01:02	05/08/2021 01:08	05/08/2021 01:08	05/08/2021 01:15		05/08/2021 09:35	05/08/2021 09:40	8:27	8:32
E30	LaTour, Larry J	1	05/08/2021 01:02	05/08/2021 01:04	05/08/2021 01:04	05/08/2021 01:17		05/08/2021 09:50	05/08/2021 09:59	8:46	8:55
Other	Warland, Anna Bay; Wiler, Steve	2									
W230	Fish, Patrick	1	05/08/2021 01:02	05/08/2021 01:10	05/08/2021 01:10	05/08/2021 01:26		05/08/2021 09:35	05/08/2021 09:39	8:25	8:29
W30	Stiles, Tom	1	05/08/2021 01:02	05/08/2021 04:14	05/08/2021 04:14	05/08/2021 04:23		05/08/2021 09:50	05/08/2021 09:57	5:36	5:43
										Total Incident Time	8:55
2021 - 091 (320 - Emergency medical service, other) - 17179 County Road 96											
B330	Stiles , David	1	05/09/2021 14:34	05/09/2021 14:49			05/09/2021 16:16		05/09/2021 16:16	1:27	1:27
E30	Murillo, Anthony T.	1	05/09/2021 14:34	05/09/2021 14:45	05/09/2021 14:45	05/09/2021 14:55		05/09/2021 15:45	05/09/2021 15:45	1:00	1:00
										Total Incident Time	1:31
2021 - 092 (311 - Medical assist, assist EMS crew) - 25246 County Road 95											
B230	Maggenti, Peter A; Rita , Cherie	2	05/09/2021 16:49	05/09/2021 16:52	05/09/2021 16:52		05/09/2021 16:58		05/09/2021 16:58	0:06	0:06
B30	Murillo, Anthony T.	1	05/09/2021 16:49	05/09/2021 16:49		05/09/2021 16:53		05/09/2021 17:18	05/09/2021 17:18	0:29	0:29
B330	Stiles , David; Warland, Anna Bay	2	05/09/2021 16:49	05/09/2021 16:52	05/09/2021 16:52		05/09/2021 17:18		05/09/2021 17:18	0:26	0:26
Other	Fish, Patrick	1									
										Total Incident Time	0:29
2021 - 093 (611 - Dispatched & cancelled en route) - 101 Court ST											
E30	DeBonis, Nick M; Murillo, Anthony T.; Stiles , David	3	05/10/2021 14:16	05/10/2021 14:28	05/10/2021 14:28		05/10/2021 14:30		05/10/2021 14:30	0:02	0:02
										Total Incident Time	0:02

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2021 - 094 (324 - Motor vehicle accident with no injuries.) - Russell Blvd

B230	Rita , Cherie	1	05/11/2021 19:12	05/11/2021 19:16	05/11/2021 19:16	05/11/2021 19:19		05/11/2021 19:40	05/11/2021 19:44	0:24	0:28
B330	Stiles , David; Stiles, Tom	2	05/11/2021 19:12	05/11/2021 19:15	05/11/2021 19:15	05/11/2021 19:21		05/11/2021 19:40	05/11/2021 19:43	0:25	0:28
E30	LaTour, Larry J	1	05/11/2021 19:12	05/11/2021 19:14	05/11/2021 19:14	05/11/2021 19:19		05/11/2021 19:40	05/11/2021 19:43	0:26	0:29
Other	Fish, Patrick; Sheehan, Steven; Warland, Anna Bay	3									
										Total Incident Time	0:30

2021 - 095 (170 - Cultivated vegetation, crop fire, other) - 22440 County Road 95

B230	Rita , Cherie	1	05/15/2021 06:30	05/15/2021 06:36	05/15/2021 06:36		05/15/2021 06:43		05/15/2021 06:43	0:07	0:07
B330	Stiles , David	1	05/15/2021 06:30	05/15/2021 06:34	05/15/2021 06:34	05/15/2021 06:40		05/15/2021 06:47	05/15/2021 07:00	0:13	0:26
E30	Bravo, Scott	1	05/15/2021 06:30	05/15/2021 06:31	05/15/2021 06:31	05/15/2021 06:35		05/15/2021 06:47	05/15/2021 07:00	0:16	0:29
Other	Beoshanz, Garret; DeBonis, Nick M; Fish, Patrick; Murillo, Anthony T.; Sheehan, Steven; Wiler, Steve	6									
										Total Incident Time	0:29

Total Incident Time is defined as the period of time between the EARLIEST Dispatch Time and the LATEST In Service time. Only Reviewed incidents are included.



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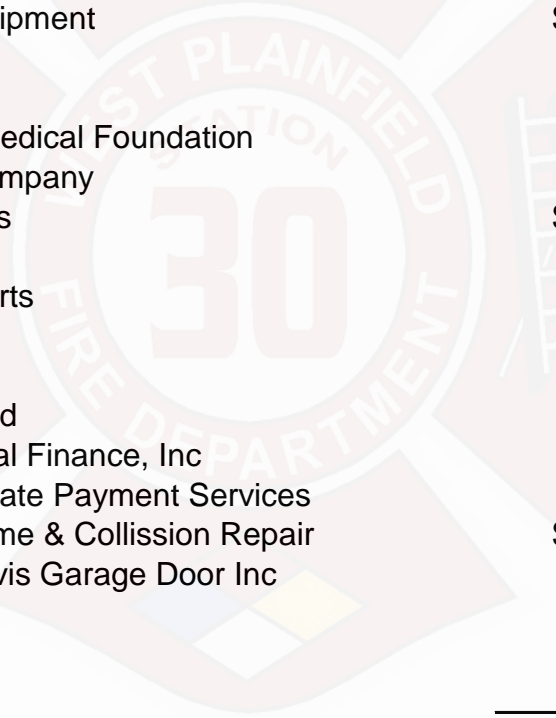
West Plainfield Fire Protection District

24901 Road 95, Davis, California 95616 • (530) 756-0212

5/18/2021

Auditor-Controller
625 Court Street
Woodland, CA 95695

This letter is to inform you that the West Plainfield Fire Protection District’s Board of Commissioners has approved for payment the bills listed below:



All Star Fire Equipment	\$1,639.13
AT & T	\$48.13
CalPers	\$400.00
Dignity Health Medical Foundation	\$381.00
Interstate Oil Company	\$776.12
LN Curtis & Sons	\$1,243.74
PG&E	\$562.78
Pisani's Auto Parts	\$10.71
Quill LLC	\$182.47
Recology	\$367.82
Ron DuPratt Ford	\$676.19
TIAA Commercial Finance, Inc	\$126.09
US Bank Corporate Payment Services	\$51.15
West Coast Frame & Collission Repair	\$4,647.19
Woodland & Davis Garage Door Inc	215.24
Total:	<u><u>\$11,112.52</u></u>

* Not included in total (previously presented for payment)

West Plainfield Fire Protection District

24901 County Road 95, Davis, California 95616 (530)756-0212

BOARD OF COMMISSIONERS – REGULAR MEETING April 20, 2021 at 7:00 PM

To be held via Video and Teleconference

Remote Meeting Locations: 25258 County Road 95, Davis, CA 95616
34791 Creeksedge Road, Davis, CA 95616
37007 Russell Boulevard, Davis, CA 95616
26213 County Rd 96, Davis, CA 95616

1) CALL TO ORDER

The Meeting was called to order at 7:07pm by James McMullen and a quorum was established.

Commissioners: James McMullen, Jim Yeager, Richard Guarino,
and Charles Hjerpe

Staff: Fire Chief Rita, Assistant Chief Stiles, Battalion Chief
Wilson, Captain Bravo, Clerk Gonzalez, Jon Lee

2) PUBLIC COMMENT

No public comment.

3) CLOSED SESSION

- a) Discussion / Action – Closed Session – Interview for Company Officer / EMT Position (President McMullen)

The commissioners met in closed session to conduct interviews for 2 candidates for the open Company Officer/EMT position.

- b) Discussion / Action – Report from closed session

The board exited closed session to rejoin the main session after interviewing the candidates. President McMullen stated the board has instructed Fire Chief Rita to negotiate employment with one of the candidates.

Commissioner Guarino asked, if the candidate and the Fire chief could not come to an agreement, will the position be extended to the other candidate? President McMullen stated, If the Fire Chief and the candidate could not come to an agreement, then the offer would be extended to the next candidate.

4) OLD BUSINESS

- a) Update – Weed Abatement (Chief Rita)

Chief Rita stated that the department has gotten started on this year's weed abatement project. Chief Rita also stated that Battalion Chief Wilson has been began taking over the project with the help of Captain Bravo.

Battalion Chief Wilson began to give the update on weed abatement. Battalion Chief Wilson stated that weed abatement postcards have been ordered and sent out to district residents.

Battalion Chief Wilson stated that he is working closely with Captain Bravo in order to develop and restructure the program. Battalion Chief Wilson also suggested a laminated guideline chart be carried in each apparatus, so that volunteer firefighters have quick access to the guidelines. Battalion Chief Wilson also stated that he and Captain Bravo have been touring the district to identify high risk areas, in order to address those areas first.

President McMullen offered to join Battalion Chief Wilson for a driving drill to show him some of the areas of concern.

5) LILLARD HALL

a) Manager Report (Hall Manager Gonzalez)

Hall Manger Gonzalez stated that she has been in contact with the county regarding opening the hall back up again. Unfortunately, due to the county still being in the Orange Tier, Lillard Hall will remain closed for the month of May. Current County Guidelines (Effective April 15, 2021):

Orange – Moderate – Tier 3: Private events can occur in indoor and outdoor venues and must follow the modifications in this guidance, including:

o Outdoor:

o Attendance must be limited to a maximum of 100.

o If attendees show proof of negative test or full vaccination, then a maximum of 300 people.

o Attendance limits include all staff and volunteers working at the event.

o Indoors

o Attendance must be limited to a maximum of 150 people. All attendees must show proof of negative test or full vaccination.

b) Discussion / Action – Lillard Hall door replacement quote award (Hall Manager Gonzalez)

Hall Manger Gonzalez presented to the board 3 different quotes from 3 different door companies. The board went over the quotes provided by Hall Manger Gonzalez. The board pointed out that the quote from Discover Door (See Packet) was only for one set of doors. The Board also pointed out that the quote from Industrial Door Company (See Packet) had expired based on the 30-day time frame given by the door company. The Board Instructed that Hall Manager reach out to the door companies again and correct/update the quotes provided and bring back the quotes to the next board meeting.

c) Discussion / Action – Lillard Hall Tree pruning quote award (Hall Manager Gonzalez)

Hall Manger Gonzalez reported that she sought 2 different quotes from 2 different tree trimming businesses. (see packet)

Motion: Commissioner Yeager

2nd: Commissioner Guarino

Approve the quote provided by Alliance Tree Service for \$3250

President McMullen asked for a roll call

Commissioner Yeager: Aye

Commissioner Hjerpe: Aye

Commissioner Guarino: Aye

Commissioner McMullen: Aye

6) NEW BUSINESS

- a) Discussion / Action - Sales tax initiative to fund fire districts (AC Stiles)

AC Stiles reported that the sales tax initiative relates to the ongoing Fire Sustainability Ad hoc Committee. AC Stiles stated that one of the options for sustainable funding for the districts is the use of a ½ cent sales tax exclusively for rural areas. Yolo County is requesting this to be brought to the board on whether or not the board will support the sales tax initiative.

President McMullen would be interested in receiving a more detailed proposal regarding the sales tax initiative.

By consensus, the board will support a sales tax initiative.

- b) Discussion / Action - Direct funds to fund a consultant to assist with the sustainability project (AC Stiles)

AC Stiles reported that this matter also relates to the ongoing Fire Sustainability Ad hoc Committee.

Funds to support a lawyer to assist the Chief's Association with the process of obtaining the Prop 172 Funds. AC Stiles stated that this matter be brought to the board to see if the district would support hiring a consultant to assist in obtaining the 172 funds.

Chief Rita mentioned that 3 years ago when the process first began; Chief Rita brought this to the board and at the time the board agreed to fund the hiring of an attorney, should the need arise.

- c) Discussion / Action – Benefit assessment as part of sustainability project (AC Stiles)

AC Stiles reported that this matter also relates to the ongoing Fire Sustainability Ad hoc Committee. The ad hoc committee would like the districts to explore additional means of funding. The benefit assessment is a voter approved initiative and put in place to reevaluate district programs to make sure they are funded at the appropriate level. AC Stiles stated the committee would like to bring to the board the option of putting a benefit assessment program in place in the district to help receive additional funding.

President McMullen the position of the board is neutral, in regard to the Benefit Assessment Program.

- d) Discussion / Action – Sale of surplus vehicles (AC Stiles)

AC Stiles reported that the district is holding on to 4 surplus pieces of equipment. Including, gas rig, water tender, and 2 brush rig chassis. AC Stiles stated the district has had some interest from private parties in purchasing the equipment. AC Stiles wanted to know from the board if it was allowed to negotiate a price on the equipment on the private market.

Chief Rita supports the plan brought on by AC Stiles if the funds from the sale go towards a replacement chassis.

President McMullen requested a legal opinion from County Council.

In consensus, the board agrees to the plan after approval from County Council

- e) Discussion / Action – Out of District Volunteer Applications (Chief Rita)

Chief Rita reported to the board of one out of district volunteer application. This applicant has a commercial driver's license. However, Chief Rita does not recommend bringing him into the district due to not having any type of Fire service background.

BC Wilson suggested not to move forward until a face-to-face interview be conducted before making a decision to accept the applicant.

By consensus, the board approves BC Wilson to conduct further investigation and bring back to the next meeting.

- f) Discussion/Action - Changes to Fire Battalion Chief Job Description (Chief Rita, President McMullen)

Chief Rita stated that she and President McMullen worked on making changes to the Fire Battalion Chief Job Description (See Packet).

Motion: Commissioner Guarino

2nd: Commissioner Yeager

Approve the changes made by Chief Rita and President McMullen

President McMullen asked for a Roll Call

Commissioner Yeager: Aye

Commissioner Hjerpe: Aye

Commissioner Guarino: Aye

Commissioner McMullen: Aye

Motion Passed 4-0

g) Discussion/Action – Standing Committees – Reports (President McMullen)

Standing Committees

i) Benefits and Budget Committee – **Guarino**, Hjerpe

No Meeting, No Report

ii) Personnel Committee – **Yeager**, Guarino

No Meeting, No Report

iii) District Funding and Development Committee - **Yeager**, Hjerpe

No Meeting, No Report

iv) IHS Committee - **McMullen**, Guarino

BC Wilson reported that him and Captain Bravo have an appointment within the coming week to conduct a fire inspection of the facility and will have more to report at the upcoming meeting.

v) Lillard Hall Committee – **Yeager**, Guarino

No Meeting, No Report

h) Discussion/Action – Liaison Reports (President McMullen)

i) Fire Prevention/Investigation – **McMullen**

President McMullen reported that he will be working closely with BC Wilson on weed abatement and help identify fire hazards.

ii) Training – **Yeager**

No Meeting, No Report

iii) Large Equipment/Facilities – **McMullen**

No Meeting, No Report

7) FIRE CHIEF'S REPORT

Chief Rita reported that LAFCO report will be in July. Chief Rita reported that she is also prepping for the ISO as well.

8) BATTALION CHIEF'S REPORT

BC Wilson reported that for the last month the district has had 23 calls for service. BC Wilson also mentioned he has been noting different parcels in the area working on their weed abatement. BC Wilson reported of the department giving mutual aid to other departments 3 times as well as receive mutual aid 3 times. BC Wilson also reported the average response time for the department is 4 minutes and 06 seconds. BC Wilson has also been in contact with the Yolo County Airport regarding a training drill.

9) CLERKS REPORT

a) Discussion/Action – West Plainfield Fire Protection District Bill Review

Clerk Gonzalez went over the bill summary with the board (See Packet)

Motion: Commissioner Guarino

2nd: Commissioner Yeager

Approve bills as presented

President McMullen asked for a Roll Call

Commissioner Yeager: Aye

Commissioner Hjerpe: Abstain

Commissioner Guarino: Aye

Commissioner McMullen: Aye

Motion Passed 3-0

b) Approval of Prior Board Meeting Minutes (Clerk Gonzalez)

i) Regular Meeting of March 16, 2021

Motion: Commissioner Guarino

2nd: Commissioner Yeager

Approve minutes as presented

President McMullen asked for a Roll Call

Commissioner Yeager: Aye

Commissioner Hjerpe: Aye

Commissioner Guarino: Aye

Commissioner McMullen: Aye

Motion Passed 4-0

ii) Special Meeting of March 20, 2021

Motion: Commissioner Guarino
2nd: Commissioner Yeager

Approve minutes as presented
President McMullen asked for a Roll Call

Commissioner Yeager: Aye
Commissioner Hjerpe: Aye
Commissioner Guarino: Aye
Commissioner McMullen: Aye
Motion Passed 4-0

10) CALENDAR

Next regular Board meeting on May 18, 2021, unless another date is agreed upon.

Motion: Commissioner Guarino
2nd: Commissioner Yeager

To adjourn meeting.
President McMullen asked for a Roll Call

Commissioner Yeager: Aye
Commissioner Hjerpe: Aye
Commissioner Guarino: Aye
Commissioner McMullen: Aye
Motion Passed 4-0

President

Clerk